

2007 – 2008  
May 2007 Volume I



**CABINET  
AND  
COUNCIL  
MINUTES**



**CABINET AND COUNCIL MINUTE BOOK**

**VOLUME 1: MAY 2007**

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COUNCIL  
AND  
COUNCIL  
COMMITTEES



DEVELOPMENT  
MANAGEMENT  
COMMITTEE





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**REPORT OF DEVELOPMENT MANAGEMENT COMMITTEE**


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**MEETING HELD ON 2 MAY 2007**


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Chairman: \* Councillor Marilyn Ashton

Councillors: \* Robert Benson (2) \* Manji Kara  
 \* Mrinal Choudhury \* Narinder Singh Mudhar  
 \* Keith Ferry \* Joyce Nickolay  
 \* David Gawn (1)

\* Denotes Member present  
 (1) and (2) Denote category of Reserve Members

[Note: Councillors John Cowan, Paul Scott and Eric Silver also attended this meeting to speak on the items indicated at Minute 81 below].

**PART I - RECOMMENDATIONS - NIL**
**PART II - MINUTES**
**80. Attendance by Reserve Members:**

**RESOLVED:** To note the attendance at this meeting of the following duly appointed Reserve Members:-

<u>Ordinary Member</u>	<u>Reserve Member</u>
Councillor Don Billson	Councillor Robert Benson
Councillor Thaya Idaikkadar	Councillor David Gawn

**81. Right of Members to Speak:**

**RESOLVED:** That, in accordance with Committee Procedure Rule 4.1, the following Councillors, who were not Members of the Committee, be allowed to speak on the agenda items indicated:

<u>Councillor</u>	<u>Planning Application</u>
Councillor John Cowan	1/01 – Government Buildings, Honeypot Lane
Councillor Paul Scott	2/10 – Land R/O 28 Bellfield Avenue
Councillor Eric Silver	2/09 – 36 Park Drive

**82. Declarations of Interest:**

**RESOLVED:** To note the following declarations of interest made by Members present relating to business to be transacted at this meeting:

- (i) Planning application 1/01 – Government Buildings, Honeypot Lane  
 Councillor Mrinal Choudhury declared a personal interest in the above application arising from the fact that he knew a member of the Canons Park Residents' Association (CAPRA). Accordingly, he would remain in the room and take part in the discussion and decision-making on the item.

Councillor John Cowan, who was not a member of the Committee, declared a personal interest in the above application arising from the fact that he was a member of CAPRA.

- (ii) Planning application 2/03 – 140 Wemborough Road, Stanmore  
 Councillor Marilyn Ashton declared a prejudicial interest in the above application arising from the fact that a personal friend lived in a property which abutted the site and had objected to the proposed development. Accordingly, she would leave the room and take no part in the discussion or decision-making on the item.

- (iii) Planning application 2/08 – 496-500 Northolt Road, South Harrow  
Councillor Mrinal Choudhury declared a personal interest in the above application arising from the fact that he had dined at the premises. Accordingly, he would remain in the room and take part in the discussion and decision-making on the item.

83. **Arrangement of Agenda:**

**RESOLVED:** That (1) in accordance with the Local Government (Access to Information) Act 1985, the following agenda item be admitted late to the agenda by virtue of the special circumstances and grounds for urgency detailed below:-

<u>Agenda item</u>	<u>Special Circumstances / Grounds for Urgency</u>
Addendum	This contained information relating to various items on the agenda and was based on information received after the agenda's dispatch. It was admitted to the agenda in order to enable Members to consider all information relevant to the items before them for decision.
11. Planning Applications Received – Items P/2315/06/CFU and P/2245/06/COU	This report was deferred from the meeting of the Strategic Planning Committee held on 18 April 2007. Outstanding matters, in respect of the GLA comments, had been addressed, and Members were requested to consider this item, as a matter of urgency.
16. Revisions to Scheme of Delegations	This report was presented to the Strategic Planning Committee meeting on 18 April 2007, where Members agreed that the report be presented to the next DMC meeting, so that both SPC and DMC would have considered the recommendations.

(2) all items be considered with the press and public present.

84. **Minutes:**

**RESOLVED:** That the Chairman be given authority to sign the minutes of the meeting held on 29 March 2007 as a correct record once they have been printed in the Council Bound Minute Volume, subject to the following correction:

Item 2/13 – The Power House

Note (2) should read: "Councillors Mrinal Choudhury, David Gawn and Thaya Idaikkadar wished to be recorded as having voted against the decision to refuse the application;".

85. **Public Questions:**

**RESOLVED:** To note that no public questions were put at the meeting under the provisions of Committee Procedure Rule 19.

86. **Petitions:**

**RESOLVED:** To note that no petitions were received at the meeting under the provisions of Committee Procedure Rule 16.

87. **Deputations:**

**RESOLVED:** To note that no deputations were received at the meeting under the provisions of Committee Procedure Rule 17.

88. **References from Council and other Committees/Panels:**

**RESOLVED:** To note that no references were received.

89. **Representations on Planning Applications:**

**RESOLVED:** That in accordance with the provisions of Committee Procedure Rule 18 (Part 4B of the Constitution), representations be received in respect of items 1/01, 2/09 and 2/10 on the list of planning applications.

90. **Planning Applications Received:**

**RESOLVED:** That authority be given to the Head of Planning to issue the decision notices in respect of the applications considered, as set out in the schedule attached to these minutes.

91. **Enforcement Notices Awaiting Compliance:**

The Committee received a report of the Head of Planning which listed enforcement notices awaiting compliance.

**RESOLVED:** That the report be noted.

92. **Section 247 of the Town and Country Planning Act 1990 Stopping Up of the Highway – 1,2,3&4 Chandos Parade, Buckingham Road, Edgware:**

The Committee received a report of the Director of Planning Services which sought approval to stop up an area of highway fronting 1, 2, 3 and 4 Chandos Parade at the junction of Buckingham Road and Merlin Crescent, Edgware.

**RESOLVED:** That (1) officers be authorised to commence the necessary process to stop up the area of highway shown on the plan at Appendix 1 to the report of the Director of Strategic Planning, in accordance with sections 247 and 252 of the Town and Country Planning Act 1990 as amended by the Greater London Authority Act 1999;

(2) in the event that objections are made and not withdrawn within the 28 days of publication of the proposed order, that the objections be referred to the Mayor for London for determination as to whether or not a public enquiry should be held in accordance with section 252 of the Act;

(3) if there are no objections to the proposed order, or the Mayor for London decides that a public enquiry is unnecessary, that officers be authorised to proceed with the making of the order without further reference to the planning committee.

93. **Revisions to Scheme of Delegations:**

The Committee received a report of the Director of Planning Services, which sought agreement to a revised scheme of delegations.

The Director of Planning Services advised that the report had been presented to the Strategic Planning Committee (SPC) on 18 April 2007, and that the following comments had been made:

- A Member had suggested that it would be helpful if the Schedule included an explanation of the powers delegated by the Council to the planning committees, and the authority under which the Committees delegated authority to officers.
- Members had been of the view that the document should be called a "Scheme" rather than a "Schedule".

The Committee supported the comments made by SPC and

**RESOLVED:** That (1) the revised Schedule of Delegations be amended to incorporate an explanation of the delegated powers;

(2) the document be titled "Scheme of Delegation";

(3) the revised Scheme of Delegation, amended in accordance with the comments set out above, be agreed.

94.

**Member Site Visits:**

A Member having noted that a report in relation to 4 Aylwards Rise would be presented to the Committee in June 2007, it was

**RESOLVED:** That Member visits to the following sites would take place on Thursday 31 May 2007 from 6.00 pm:

- 2/07 – 13-15 Whitchurch Lane, Edgware
- 4 Aylwards Rise

(Note: The meeting, having commenced at 6.30 pm, closed at 8.40 pm).

(Signed) COUNCILLOR MARILYN ASHTON  
Chairman

**SECTION 1 – MAJOR APPLICATIONS**

<b>LIST NO:</b>	1/01	<b>APPLICATION NO:</b>	P/2315/06/CFU
<b>LOCATION:</b>	Government Buildings, Honeypot Lane, Stanmore		
<b>APPLICANT:</b>	Turley Associates for Berkeley Urban Renaissance Ltd & Dominion Housing		
<b>PROPOSAL:</b>	Redevelopment to provide 798 residential units (including 40% affordable housing) 959 sq m Class A1/A2/A3/A4/A5/D1 & D2 floorspace; 7927 sq m of B1 (a), (b), (c) floorspace including a business incubator centre; creation of a new access onto Whitchurch Lane; associated flood alleviation, landscaping, car parking and highway works.		
<b>DECISION:</b>	<p>REFUSED permission for the development described in the application and submitted plans, as amended on the Addendum, for the following reasons:</p> <ul style="list-style-type: none"> <li>(i) The proposed density of development is outside the ranges set out as appropriate for suburban locations in the London Plan table 4B.1 and policy 4B.3 and, in the absence of compelling reasons to justify the deviation, is considered excessive.</li> <li>(ii) The proportion and mix of the affordable housing as proposed does not comply with HUDP policy H5 and London Plan policy 3A.7 and 3A.8. The requirement to provide for affordable housing arising from the development at Brockley Hill, Brockley Park (now completed) has not been taken into account satisfactorily in the overall proposal.</li> <li>(iii) Contrary to HUDP policy D4, the design, appearance and layout of the proposed development is unsatisfactory in this suburban context and will be out of character within the locality, which is typically of traditional design and predominantly semi-detached houses with large gardens together with a few terraced conventional style town houses and a modest number of flatted developments.</li> <li>(iv) The proposal, by reason of its excessive building envelope and overall density, does not provide enough amenity space to meet the needs of all ages and requirements, and would give rise to a loss of residential amenity to the future occupiers of the site, contrary to HUDP policy D5.</li> </ul> <p>[Notes: (1) Prior to discussing the above application, the Committee received representations from an objector, and the applicant's representative, which were noted;</p> <p>(2) during discussion on the above item, it was moved and seconded that the application be refused for the reasons given. Upon being put to a vote, this was carried;</p> <p>(3) Councillors Marilyn Ashton, Robert Benson, Manji Kara, Narinder Singh Mudhar and Joyce Nickolay wished to be recorded as having voted for the decision to refuse the application;</p> <p>(4) Councillors Mrinal Choudhury, Keith Ferry and David Gawn wished to be recorded as having voted against the decision to refuse the application;</p> <p>(5) the Head of Planning had recommended that the above application be granted].</p> <p>(See also Minute 82).</p>		

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<b>LIST NO:</b>	1/02	<b>APPLICATION NO:</b>	P/2245/06/COU
<b>LOCATION:</b>	Land adj. Edgware Brook & Whitchurch Lane, Honeypot Lane, Stanmore		
<b>APPLICANT:</b>	Turley Associates for Berkeley Urban Renaissance Ltd & Dominion Housing		
<b>PROPOSAL:</b>	New pedestrian access route and associated landscape works (as part of the comprehensive development of the former Government office and DVLA site).		

**DECISION:** REFUSED permission for the development described in the application and submitted plans, as amended on the Addendum, for the following reason:

- (i) The proposed footpath and landscaping, if constructed in the absence of the adjoining site, would not connect to other pedestrian routes and give rise to conditions likely to increase the risk of crime and disorder.

(See also item 1/01 above).

### **SECTION 2 – OTHER APPLICATIONS RECOMMENDED FOR GRANT**

**LIST NO:** 2/01                      **APPLICATION NO:** P/0384/07/DFU  
**LOCATION:** 15 Pangbourne Drive, Stanmore, HA7 4QX  
**APPLICANT:** Theresa Elf  
**PROPOSAL:** Use of part of ground floor of dwelling house and rear garden for childminding for up to 9 children and 3 staff, from 9 am to 2 pm on Wednesdays, Thursdays and Fridays  
**DECISION:** GRANTED permission for the development described in the application and submitted plans, as amended on the Addendum, subject to the conditions and informative reported.

**LIST NO:** 2/02                      **APPLICATION NO:** P/0607/07/DFU  
**LOCATION:** 33 Moat Drive, Harrow, HA1 4RY  
**APPLICANT:** P & W Associates for B Taylor  
**PROPOSAL:** Single storey side to rear extension and demolition of existing garage  
**DECISION:** GRANTED permission for the development described in the application and submitted plans, subject to the conditions and informatives reported.

**LIST NO:** 2/03                      **APPLICATION NO:** P/0219/07CCO  
**LOCATION:** 140 Wemborough Road, Stanmore, HA7 2EG  
**APPLICANT:** Pravin Patel  
**PROPOSAL:** Retention of 4 airconditioning units on rear elevation with acoustic enclosure  
**DECISION:** GRANTED permission for the development described in the application and submitted plans, as amended on the Addendum, subject to the conditions and informative reported.

[Notes: (1) The Chairman, Councillor Marilyn Ashton, having declared a prejudicial interest in this item and left the room, Councillor Joyce Nickolay, Vice-Chairman, took the Chair;

(2) at the conclusion of this item, Councillor Marilyn Ashton resumed the Chair].

(See also Minute 82).

**LIST NO:** 2/04                      **APPLICATION NO:** P/0303/07/CFU  
**LOCATION:** Gunfleet, South View Road, Pinner, HA5 3XZ  
**APPLICANT:** Anthony J Blyth & Co for Mr & Mrs P Godfrey  
**PROPOSAL:** Single storey rear extension  
**DECISION:** WITHDRAWN from agenda for determination under delegated powers.

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**LIST NO:** 2/05                      **APPLICATION NO:** P/3601/06/DFU  
**LOCATION:** 259 Station Road, Harrow, HA1 2TB  
**APPLICANT:** Picton Jones & Co for Ablethird Ltd  
**PROPOSAL:** Change of use of retail shop (Class A1) to adult gaming centre (Amusement Arcade) sui generis  
**DECISION:** GRANTED permission for the development described in the application and submitted plans, subject to the conditions and informatives reported.

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**LIST NO:** 2/06                      **APPLICATION NO:** P/03377/07/DFU  
**LOCATION:** 259 Station Road, Harrow, HA1 2TB  
**APPLICANT:** Mr R A Gillard for Ablethird Ltd  
**PROPOSAL:** New shopfront  
**DECISION:** GRANTED permission for the development described in the application and submitted plans, subject to the condition and informatives reported.

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**LIST NO:** 2/07                      **APPLICATION NO:** P/2917/06/CFU  
**LOCATION:** 13-15 Whitchurch Lane, Edgware, HA8 6JZ  
**APPLICANT:** Jeffrey Howard Associates for P Ward Ltd  
**PROPOSAL:** Redevelopment: Three storey building to provide five ground floor retail units, six flats on upper floors, access (revised) (Resident Permit Restricted)  
**DECISION:** DEFERRED for a Member site visit  
(See also Minute 94).

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**LIST NO:** 2/08                      **APPLICATION NO:** P/0263/07/DFU  
**LOCATION:** 496-500 Northolt Road, South Harrow, HA2 8HA  
**APPLICANT:** Apcar Smith Planning for Golden Sip Ltd  
**PROPOSAL:** Variations of Condition 5 of Planning Permission WEST/211/99/FUL, and Condition 7 of Planning Permission P/1864/04CFU to allow opening from 10:30 to 00:30 the following day on Sundays to Thursdays and Bank Holidays, and from 10:30 to 01:00 the following day on Fridays and Saturdays.  
**DECISION:** GRANTED permission for the development described in the application and submitted plans, subject to the condition and informative reported.  
(See also Minute 82).

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**LIST NO:** 2/09                      **APPLICATION NO:** P/3023/06/DFU  
**LOCATION:** 36 Park Drive, Harrow  
**APPLICANT:** Redfern Developments  
**PROPOSAL:** Part single, part two storey side to rear extensions, single storey front and rear extensions  
**DECISION:** REFUSED permission for the development described in the application and submitted plans, as amended on the Addendum, for the following reasons:

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- (i) The proposal represents an overdevelopment of the site by reason of the mass, scale and bulk of the extensions to the detriment of the visual and residential amenities of the neighbouring properties and the appearance in the street scene, given the prominence and siting of the property on the corner of Farm Avenue and Park Drive.

[Notes: (1) Prior to discussing the above application, the Committee received representations from two objectors, and the applicant's representative, which were noted;

(2) during discussion on the above item, it was moved and seconded that the application be refused for the reasons given. Upon being put to a vote, this was carried;

(3) the Committee wished it to be recorded that the vote to refuse the application was unanimous;

(4) the Head of Planning had recommended that the above application be granted].

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<b>LIST NO:</b>	2/10	<b>APPLICATION NO:</b>	P/3446/06/DFU
<b>LOCATION:</b>	Land r/o 28 Bellfield Avenue, Harrow		
<b>APPLICANT:</b>	James Ross Architects for Mrs A M Lewis		
<b>PROPOSAL:</b>	Two storey detached dwellinghouse, parking and access via Templars Drive		
<b>DECISION:</b>	REFUSED permission for the development described in the application and submitted plans, as amended on the Addendum, for the following reasons:		
	(i)	The proposal, by reason of its siting, would represent a backland development to the detriment of the character and appearance of the West Drive and Bellfield Avenue Conservation Area and would not preserve or enhance the character and appearance of the Conservation Area.	
	(ii)	The loss of an attractive garden to the rear of the garden of the property would give rise to the removal of plants and trees which make a valuable contribution to the character of the area, the loss of which will be detrimental to the character and appearance of the Conservation Area and will be at odds with the overall openness of the neighbouring gardens within the locality of Bellfield Avenue.	
	[Notes: (1) Prior to discussing the above application, the Committee received representations from an objector, and the applicant's representative, which were noted;		
	(2) during discussion on the above item, it was moved and seconded that the application be refused for the reasons given. Upon being put to a vote, this was carried;		
	(3) the Committee wished it to be recorded that the vote to refuse the application was unanimous;		
	(4) the Head of Planning had recommended that the above application be granted].		

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COUNCIL





**MINUTES  
of the  
ANNUAL MEETING  
of the  
COUNCIL  
of the  
LONDON BOROUGH OF HARROW  
held on  
THURSDAY 10 MAY 2007**

**Present:** The Worshipful the Mayor (Councillor Mrs Janet Cowan)  
The Deputy Mayor (Councillor Jean Lammiman)

**Councillors:**

Nana Asante  
David Ashton  
Mrs Marilyn Ashton  
Mrs Camilla Bath  
Miss Christine A. Bednell  
Robert Benson  
Don Billson  
Mrs Lurline Champagnie  
Mrinal Choudhury  
Golam Sobhan Chowdhury  
John Cowan  
Bob Currie  
Margaret Davine  
Mano Dharmarajah  
Anthony Ferrari  
Keith Ferry  
Archie T. Foulds  
Brian E. Gate  
David Gawn  
Mitzi Green

Susan Hall  
Graham Henson  
Thaya Idaikkadar  
Nizam Ismail  
Manji. Kara  
Mrs E.M. Kinnear  
Ashok Kulkarni  
Dhirajlal Lavingia  
Barry Macleod-Cullinane  
Julia Merison  
Salim Miah  
Jerry J. Miles  
Vina Mithani  
Chris Mote  
Mrs Janet Mote  
Narinder Singh Mudhar  
John Nickolay  
Mrs Joyce Nickolay  
Christopher D. Noyce  
Phillip O'Dell

Paul Osborn  
Anjana Patel  
David Perry  
Richard David Romain  
Paul Scott  
Anthony Seymour  
Navin Shah  
Mrs Rekha Shah  
Stanley Sheinwald  
Eric Silver  
Dinesh Solanki  
Bill Stephenson  
Mrs Sasikala Suresh  
Yogesh Teli  
Keekira Thammaiah  
Mark A. Versallion  
Thomas Weiss  
Jeremy Zeid

**141. OPENING PROCEEDINGS:**

The Mayor welcomed everyone to the meeting.

The Mayor stated that the Council's thoughts were with the families of Gerry Foulds, Councillor Foulds' wife, who had recently passed away, and Madeleine McCann, the 3-year old British girl who had gone missing in Portugal.

**142. PRESENTATION CEREMONY - LONG SERVICE AWARD FOR COUNCILLOR RICHARD ROMAIN:**

Council had previously agreed, by Resolution 192 on 18 July 1985, that Members who completed 25 years' service with the Council be presented with framed, illuminated copy resolutions of appreciation. Councillor Richard Romain had completed 25 years' service as a Member of the Authority in May 2007, and his resolution of appreciation had been adopted by Council Resolution 135 on 26 April 2007.

The Mayor, Councillor Mrs Janet Cowan, on behalf of the Council, now formally congratulated Councillor Romain and presented him with his framed, illuminated copy resolution to mark his long service achievement. The Leader of the Council, Councillor Chris Mote, and the Leader of the Labour Group, Councillor Navin Shah, together with Councillors David Ashton, B E Gate, Christopher Noyce and John Cowan also spoke in appreciation of Councillor Romain's service.

Councillor Romain then returned thanks for his presentation.

**143. PRAYERS:**

The Mayor's Chaplain, Rabbi Andrew Shaw, led the meeting in prayers.

**144. ELECTION OF MAYOR:**

The Mayor called formally for nominations for the Office of the Mayor of the London Borough of Harrow for the ensuing Municipal Year.

Councillor Anthony Seymour nominated and Councillor Chris Mote seconded that **COUNCILLOR JEAN LAMMIMAN** be elected Mayor for the Municipal Year 2007/2008.

There being no other nominations, the Mayor put the nomination of Councillor Jean Lammiman to the meeting and it was

**RESOLVED:**

**THAT COUNCILLOR JEAN LAMMIMAN BE ELECTED MAYOR OF THE LONDON BOROUGH OF HARROW FOR THE MUNICIPAL YEAR 2007/2008.**

[Note: Prior to the call for nominations and with the consent of the Mayor, the Leader of the Labour Group, Councillor Navin Shah, made a brief statement informing Council that his Group would not be participating in the process for the election of the Mayor, for reasons which were clear from the Motion submitted to the Council meeting on 26 April 2007].

**145. INSTALLATION OF NEWLY ELECTED MAYOR:**

The retiring Mayor, Councillor Janet Cowan, vacated the Chair and, after a short interval for robing, the newly elected Mayor, having made and subscribed the Declaration of Acceptance of Office, took the Chair.

The retiring Mayor handed to the duly elected Mayor **the keys of the Corporate Seal**.

**The Mayor's Consort, Mr John Hinkley**, was then invested by the retiring Mayor's Consort with the Medallion of Office.

**The Mayor, Councillor Jean Lammiman**, then returned thanks for her election.

**146. VOTE OF THANKS TO THE RETIRING MAYOR:**

**Councillor Chris Mote** formally moved a vote of thanks to the retiring Mayor, **Councillor Mrs Janet Cowan**, and to the retiring Mayor's Consort, **Councillor John Cowan**, which was seconded by **Councillor Marilyn Ashton**.

Councillors Dinesh Solanki, Mark Versallion, Christopher Noyce, Navin Shah, Bill Stephenson and Richard Romain also endorsed the vote of thanks.

**RESOLVED:**

**THAT THE COUNCIL PLACE ON RECORD ITS UNANIMOUS APPRECIATION OF AND SINCERE THANKS TO COUNCILLOR MRS JANET COWAN AND COUNCILLOR JOHN COWAN FOR THEIR YEAR OF OFFICE AS MAYOR AND MAYOR'S CONSORT OF THE LONDON BOROUGH OF HARROW FOR 2006/2007.**

**147. EXPRESSION OF THANKS BY IMMEDIATE PAST MAYOR:**

Councillor Mrs Janet Cowan congratulated the incoming Mayor and Mayor's Consort, Councillor Jean Lammiman and Mr John Hinkley, on their appointment, and thanked Members of Council for their kind words.

She expressed her sincere gratitude to the Mayoral staff, Mrs Ball, Mrs Gresty, Mr Deans, Mr Carlin and Mr Ball, for their dedication and guidance, and also extended thanks to the incoming Mayor, past Mayors and Alderman Toms for the occasions on which they had represented her at Mayoral engagements. She offered special thanks to her Chaplain, Rabbi Andrew Shaw, who had served for the Municipal Year, to her grandchildren and to her neighbour, for their support.

In recalling her Mayoral Year, Councillor Mrs Cowan referred especially to the many functions she had attended, and the opportunities to meet the people of the Borough. She highlighted some of her most memorable engagements, including the occasion on which she had met Her Majesty the Queen at St James's Palace at a celebration of 350 years of the Jewish community in England and Wales, and the switching on of the Christmas tree lights in Trafalgar Square for the 60th Anniversary of the gift of a tree from Norway. She had enjoyed meeting Harrow schoolchildren, cubs, scouts, brownies and guides, and Duke of Edinburgh award winners. She had attended 44 Citizenship ceremonies, welcoming over 2,600 new British citizens.

Councillor Mrs Cowan paid tribute to the voluntary organisations and the volunteers of Harrow, without whom life in the Borough would not go on, and expressed thanks to the many faith groups that also had invited her to visit them. It was her hope that the different communities of Harrow would long continue to live in harmony with each other.

She extended thanks to the Metropolitan Police Safer Neighbourhood Team for their help with security at the synagogue, and to colleagues and Council officers for their assistance to her. Additionally, she thanked the Mayoress's Committee and the many other people who had worked to raise funds for her special charity.

Finally, she expressed her heartfelt thanks to Members of Council and to the people of the Borough for granting her the privilege of serving as Mayor, and to her family, including her husband and consort, Councillor John Cowan, for their support during her Mayoral Year.

As a gesture of her appreciation, she presented the Council with the gift of a Jewish menorah.

Councillor Mrs Cowan then left the Dais and was escorted by the Macebearer to her seat in the Council Chamber.

**148. PRESENTATION OF MEDALLIONS TO THE IMMEDIATE PAST MAYOR AND MAYOR'S CONSORT:**

The Mayor, Councillor Jean Lammiman, on behalf of the Council presented a replica of the Mayor's Medallion to Councillor Mrs Janet Cowan in commemoration of her Mayoralty of the Borough 2006/2007.

The Mayor's Consort, Mr John Hinkley, presented to the immediate past Mayor's Consort, Councillor John Cowan, a Medallion to commemorate his year as Mayor's Consort of the Borough 2006/2007.

**149. APPOINTMENT AND INVESTITURE OF DEPUTY MAYOR AND DEPUTY MAYORESS:**

The Mayor signified in writing that she had appointed **Councillor John Nickolay** to be Deputy Mayor for the Municipal Year 2007/2008.

The Deputy Mayor, having been duly invested with the Deputy Mayor's robe and Badge of Office, occupied the Deputy Mayor's Chair.

The Mayor's Consort then invested the Deputy Mayoress, **Councillor Joyce Nickolay**, with her Medallion of Office.

The Deputy Mayor, Councillor John Nickolay, then returned thanks for his appointment.

**150. APPOINTMENT OF CHAPLAIN:**

The Mayor confirmed to Council that she had appointed the Reverend Mike Hall as her Mayor's Chaplain for the Municipal Year 2007/2008.

**151. ELECTION OF THE LEADER OF THE COUNCIL:**

**RESOLVED:**

**THAT COUNCILLOR CHRIS MOTE BE RE-ELECTED LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2007/2008.**

**152. ELECTION OF DEPUTY LEADER OF THE COUNCIL:**

**RESOLVED:**

**THAT COUNCILLOR DAVID ASHTON BE RE-ELECTED DEPUTY LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2007/2008.**

**153. EXECUTIVE FUNCTIONS 2007/2008:**

Further to the proposal from the Leader of the Council circulated in the tabled documentation for the meeting, it was

**RESOLVED:**

**THAT THE MEMBERSHIP OF THE EXECUTIVE (CABINET) AND THE ALLOCATION OF PORTFOLIOS TO EXECUTIVE MEMBERS FOR 2007/2008, TOGETHER WITH THE TERMS OF REFERENCE OF THE CABINET AND THE DELEGATIONS TO PORTFOLIO HOLDERS, BE AGREED (as set out in Appendix 1 to these Minutes).**

**154. COUNCIL MINUTES:**

**RESOLVED:**

**THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 26 APRIL 2007 BE DEFERRED UNTIL PRINTED IN THE COUNCIL MINUTE VOLUME.**

**155. CIVIC FUNCTIONS:**

Council received tabled notification of the Mayor's Special Appeal for 2007/08, the Teenage Cancer Trust, and of forthcoming events, including the launch of the Mayor's Charity Challenge on Wednesday 20 June 2007.

**RESOLVED:**

**THAT THE DATES OF THE FOLLOWING CIVIC FUNCTIONS BE NOTED:**

<b>Civic Service</b>	Sunday 17 June 2007 at St Mary's Church, Harrow on the Hill
<b>Battle of Britain Thanksgiving Service</b>	Sunday 16 September 2007
<b>Remembrance Day Parade and Service</b>	Sunday 11 November 2007
<b>Mayoress's Committee Ball</b>	Saturday 24 November 2007

**156. ANNOUNCEMENTS BY THE LEADER OF THE COUNCIL:**

The Leader of the Council, Councillor Chris Mote, expressed the hope that it would be a peaceful and happy year, and that all Members would work constructively together.

**157. DECLARATIONS OF INTEREST:**

No interests were declared by Members in relation to the business to be transacted at this meeting.

**158. PROCEDURAL MOTIONS:**

There were no procedural motions from Members of Council.

**159. DETERMINATION AS TO THE SIZE OF COMMITTEES OF THE COUNCIL AND THE PROPORTIONAL ALLOCATION OF COMMITTEE PLACES:**

The Chief Executive had prepared and notified to the political Groups on the Council a Determination under the Local Government (Committees and Political Groups) Regulations 1990 as to their proportional entitlements to Committee places for the Municipal Year 2007/2008.

**RESOLVED:**

**THAT THE DETERMINATION AS TO THE PROPORTIONAL ALLOCATION OF COMMITTEE PLACES BE CONFIRMED.**

**160. APPOINTMENT OF MEMBERS TO COUNCIL COMMITTEES:**

The Council received confirmation, in the tabled documentation, of the nominations by the political Groups to places on Committees of the Council in accordance with their proportional entitlements under the approved Determination. In addition, the Leader of the Council, Councillor Chris Mote, notified the meeting of an amendment to the nominations to the reserve memberships of the Development Management Committee and the Strategic Planning Committee on behalf of the Conservative Group.

**RESOLVED:**

**THAT THE COMMITTEES OF THE COUNCIL BE ESTABLISHED WITH THE MEMBERSHIPS NOW AGREED FOR THE MUNICIPAL YEAR 2007/2008 (and as set out at Appendix 2 to these minutes).**

**161. APPOINTMENTS OF CHAIRS TO COUNCIL COMMITTEES:**

- (i) In the tabled documentation, the Council received a proposal from the Leader of the Council as to the appointment of Chairmen to Committees of the Council for the Municipal Year 2007/2008.
- (ii) Councillor B E Gate moved, and Councillor Navin Shah seconded, an amendment proposing the appointment of Councillor Mitzi Green, rather than Councillor Stanley Sheinwald, as Chairman of the Overview and Scrutiny Committee.
- (iii) Upon a vote, the amendment was not carried.
- (iv) Upon a further vote, the substantive proposal was adopted.

**RESOLVED:**

**THAT THE FOLLOWING CHAIRMEN OF COMMITTEES BE APPOINTED FOR THE MUNICIPAL YEAR 2007/2008:-**

Audit Committee	Councillor John Cowan
Development Management Committee	Councillor Marilyn Ashton
Licensing and General Purposes Committee	Councillor Mrs Lurline Champagne
Overview and Scrutiny Committee	Councillor Stanley Sheinwald
Strategic Planning Committee	Councillor Marilyn Ashton

[Notes: (i) The above appointments are also reflected in Appendix 2 to these Minutes – see Resolution 160 above;

(ii) Councillors Ms Nana Asante, Mrinal Choudhury, Bob Currie, Mrs Margaret Davine, Mano Dharmarajah, Keith Ferry, Archie Foulds, B E Gate, David Gawn, Mitzi Green, Graham Henson, Thaya Idaikkadar, Nizam Ismail, Dhirajlal Lavingia, Jerry Miles, Phillip O'Dell, David Perry, Navin Shah, Mrs Rekha Shah, Bill Stephenson, Mrs Sasi Suresh and Keeki Thammaiah wished to be recorded as having voted against the Resolution above and in favour of the amendment set out in paragraph (ii)].

**162. TERMS OF REFERENCE FOR COUNCIL COMMITTEES AND DELEGATED POWERS:**

Further to Item 15 on the Summons, it was proposed that the existing arrangements as set out in Part 3 of the Constitution continue.

**RESOLVED:**

**THAT THE TERMS OF REFERENCE AND DELEGATED POWERS FOR COMMITTEES OF THE COUNCIL IN PART 3 OF THE CONSTITUTION BE CONFIRMED.**

**163. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES FOR 2007/2008:**

- (i) Item 16 on the Summons provided for the receipt of proposals from the Political Groups as to the appointment of representatives of the Authority to serve on outside bodies for the Municipal Year 2007/2008.
- (ii) The nominations of the Groups were notified in the tabled documents (pages 29-42), within an overall proposal submitted by the Leader of the Council. In addition, corrections to the proposal were received in the form of a separate paper tabled at the meeting.
- (iii) The Leader of the Council, Councillor Chris Mote, indicated that there would be a need for further corrections, to be discussed between the Chief Whips, following the meeting, but that he now wished to make an additional change to the nominations as had been proposed, as set out below:-

<u>Name of Body</u>	<u>Original Nomination</u>	<u>Substitute Nomination</u>
London Councils Associated Joint Committee (Transport & Environment Committee)	Deputy 1. Cllr Zeid	Deputy 1. Cllr Mrs Kinnear

- (iv) Councillor Navin Shah moved an amendment proposing the deletion of two nominations and their substitution by alternative nominations, as follows:-

<u>Name of Body</u>	<u>Original Nomination</u>	<u>Substitute Nomination</u>
Harrow College Further Education Board Corporate Board	1. Cllr John Cowan	1. Cllr Bill Stephenson
Stanmore College	Cllr Mrs Janet Cowan	Cllr Margaret Davine

- (v) Upon a vote, the amendment at (iv) above was not carried.
- (vi) Upon a further vote, the substantive proposals, as varied by (iii) above, were approved.

**RESOLVED:**

**THAT THE SUBSTANTIVE PROPOSAL AS TO THE OUTSIDE BODY APPOINTMENTS FOR THE MUNICIPAL YEAR 2007/2008 (INCLUDING THE AGREED AMENDMENTS) BE APPROVED (as set out at Appendix 3 to these minutes).**

[Note: Councillors Ms Nana Asante, Mrinal Choudhury, Bob Currie, Mrs Margaret Davine, Mano Dharmarajah, Keith Ferry, Archie Foulds, B E Gate, David Gawn, Mitzi Green, Graham Henson, Thaya Idaikkadar, Nizam Ismail, Dhirajlal Lavingia, Jerry Miles, Phillip O'Dell, David Perry, Navin Shah, Mrs Rekha Shah, Bill Stephenson, Mrs Sasi Suresh and Keeki Thammaiah wished to be recorded as having voted against the Resolution above and in favour of the amendment set out in paragraph (iv)].

**164. NEW MODEL CODE OF CONDUCT:**

The Vice-Chairman of the Standards Committee, Councillor Joyce Nickolay, moved Recommendation I of the Standards Committee meeting of 23 April 2007 in the above matter.



**RESOLVED:**

**THAT HARROW'S REVISED CODE OF CONDUCT FOR COUNCILLORS, TOGETHER WITH THE TEN GENERAL PRINCIPLES OF CONDUCT, BE ADOPTED.**

**165. RECOMMENDED CONSTITUTIONAL CHANGES:**

In the tabled documentation, the Council received the Recommendations arising from the Constitutional Review Working Group meeting on 19 April 2007.

**RESOLVED:**

**THAT THE PROPOSED CHANGES TO THE AUTHORITY'S CONSTITUTION, AS NOW ENDORSED BY THE CONSTITUTION REVIEW WORKING GROUP AND DETAILED IN ITS REPORT, BE APPROVED.**

**166. DATES OF COUNCIL MEETINGS 2007/2008:**

Further to the information provided at Item 19 of the Summons, notification was provided in the tabled documentation of a proposal to bring forward to 17 April 2008 the Council meeting scheduled in the Calendar of Meetings for 24 April 2008, as that meeting fell during Passover. In order to facilitate this change, the Cabinet meeting on 17 April 2008 would be brought forward to 10 April 2008, and the Employees' Consultative Forum meeting scheduled for 10 April 2008 would also be re-arranged.

The proposal was agreed.

**RESOLVED:**

**THAT THE FOLLOWING DATES FOR MEETINGS OF THE COUNCIL IN THE MUNICIPAL YEAR 2007/2008 BE HEREBY CONFIRMED:-**

**THURSDAY 12 JULY 2007**

**THURSDAY 18 OCTOBER 2007**

**THURSDAY 21 FEBRUARY 2008 (COUNCIL TAX MEETING)**

**THURSDAY 17 APRIL 2008**

**THURSDAY 8 MAY 2008 (ANNUAL MEETING)**

**(CLOSE OF MEETING:** All business having been completed, the Mayor declared the meeting closed at 9.37 pm).

**APPENDIX 1****The Executive and Portfolio Holders**

The following persons are appointed to the Executive.

- The Leader of the Council, Councillor Chris Mote
- The Deputy Leader of the Council, Councillor David Ashton
- Councillor Marilyn Ashton
- Councillor Camilla Bath
- Councillor Christine Bednell
- Councillor Susan Hall
- Councillor Janet Mote
- Councillor Paul Osborn
- Councillor Anjana Patel
- Councillor Eric Silver

**Portfolio Holders**

The following Executive Members have decision-making powers and are given the portfolios listed below:

<u>Executive Member</u>	<u>Name of Portfolio</u>
1. Councillor Chris Mote	Leader (Strategic Overview, HSP, External Affairs & Property)
2. Councillor David Ashton	Deputy Leader (Finance & Portfolio Co-ordination)
3. Councillor Marilyn Ashton	Planning, Development & Enterprise
4. Councillor Camilla Bath	Housing
5. Councillor Christine Bednell	Schools and Children's Development
6. Councillor Susan Hall	Environment Services
7. Councillor Mrs Janet Mote	Children's Services
8. Councillor Paul Osborn	Strategy and Business Support
9. Councillor Anjana Patel	Community and Cultural Services
10. Councillor Eric Silver	Adult Services

**TERMS OF REFERENCE AND DELEGATION OF  
DUTIES TO THE CABINET, PORTFOLIO HOLDERS, ADVISORY PANELS AND  
CONSULTATIVE FORUMS**

**THE EXECUTIVE (CABINET)**

**Responsibility of the Cabinet**

The Executive as a whole will have responsibility for the following functions:

- (a) The development of proposals for the budget (including the capital and revenue budgets the fixing of the Council Tax Base, and the level of council tax) and the financial strategy for the Council;
- (b) The monitoring of the implementation of the budget and financial strategy;
- (c) To recommend major new policies (and amendments to existing policies) to the Council for approval as part of the Council's Policy Framework and implement those approved by Council;
- (d) To prepare and agree other policies and plans for implementation by Portfolio Holders and others;
- (e) The approval of the Service Review programme and of the implementation plans emerging from those reviews;
- (f) The approval and management of the Council's Capital Programme/Capital Strategy;
- (g) All other key decisions – namely:
  - a decision which is likely to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
  - is likely to be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough;
- (h) The award of contracts over £500,000 and all matters reserved to the Executive under the Contract Procedure Rules;
- (i) All decisions which are expected to result in variations to agreed revenue or capital budgets;
- (j) Agreement to all virements between budgets within the permissible limits set by the Budget and Policy Framework Rules;
- (k) To determine all non-key decisions which fall outside the current Executive policy or agreed Executive guidelines;

- (l) To determine all non-key decisions referred to the Executive by the relevant Portfolio Holder;
- (m) To determine all recommendations and references from the Council or any of its Committees or sub-committees and which the Executive considers are appropriate for collective decision;
- (n) The approval of HRA Rents;
- (o) Quarterly to act as the Performance Board overseeing strategic performance issues.

### **Role and Areas of Responsibility of Portfolio Holders**

#### **General Responsibilities**

- (a) All Portfolio Holders have the general responsibility of ensuring the effective management and delivery of executive functions within their area of responsibility and within the following framework:
  - the Council's overall strategic, corporate and policy objectives and all statutory and other plans and strategies approved by the Council
  - the statutory and local obligation to ensure Best Value
  - the approved revenue and capital budgets
  - the law and the Council's Constitution
  - the decisions made at full meetings of the Cabinet.
- (b) All Portfolio Holders share the responsibility for ensuring:
  - the development, co-ordination, promotion and implementation of the Council's statutory plans and strategies and for the setting of the Council's objectives.
  - the oversight, development, monitoring and promotion of all executive services provided by the Council within the appropriate performance management framework.
  - that suitable and proper arrangements are made for the procurement, development, monitoring and promotion of all services relating to executive functions, which are provided under contract to the Council.
  - the promotion of the interests of the Borough, and of all the residents, businesses, other organisations and stakeholders within Harrow.
  - that a community leadership role is taken by the Council across the public, voluntary and business sectors involving the development of good and effective working links with all sectors.
  - the promotion and implementation of an effective equal opportunity policy in relation both to the employment of staff by the Council and the delivery of services by the Council and other agencies.

- the promotion of services which are sustainable, improve community safety, make for more open government and include new methods of community engagement.
- proper arrangements for consultation and participation with residents and service users in decision making and the development of key statutory plans and local community plans.

**The Leader of the Council and  
Portfolio Holder for Strategic Overview, HSP, External Affairs & Property**

The Leader of the Council shall have the following responsibilities:

**(A) Corporate Matters**

- When present to chair meetings of the Executive;
- Lead the development and implementation of the Council's statutory and other plans and strategies including:
  - the Council's corporate priorities, corporate plan and objectives,
  - the needs of the Borough and local communities on matters of comprehensive, corporate and strategic importance,
  - the Council's overall performance
- Oversee the allocation of resources to implement the Council's plans and strategies and to meet the Council's objectives;
- Take responsibility for the review of the pay and conditions of Chief Officers;
- Liaise on behalf of the Council with Government Departments, the Greater London Authority and other local and public bodies;
- Respond to Central Government, the Greater London Authority and Local Authority Associations' consultation exercises and to requests for information and to any other consultation papers and to request for information.
- To lead on all matters relating to the Harrow Strategic Partnership;
- Make proposals for the appointment of Councillors or other persons on outside bodies as representatives of the Council;
- Make proposals to Council for the setting of the levels of Councillor allowances and expenses;
- Keep under review and make proposals for changes to the Constitution;
- Oversee the arrangements and overall budgets of the Members' Secretariats;
- Oversee the arrangements for all civic and ceremonial matters.

**(B) Property**

- To maintain an overview of and develop a strategy for the management of the Council's property portfolio;
- To authorise the acquisitions or disposals of any interests in land holdings up to the value of £250k other than disposal at less than best consideration or to make any decision or otherwise respond to any request in relation to the Council's interests in land.

**The Deputy Leader of the Council and  
Portfolio Holder for Finance and Portfolio Co-ordination**

The Deputy Leader of the Council shall have overall responsibility for:

**(A) Corporate Matters**

- Undertaking the responsibilities and delegated powers of the Leader of the Council, to the extent permitted by the Constitution, in the absence of the Leader;
- The chairing of meetings of the Executive in the absence of the Leader of the Council.

**(B) Finance**

To be responsible for the development and maintenance of the Council's finance functions including:

- With the Leader, to develop and maintain a coherent, sustainable financial strategy for Harrow;
- Ensure that the development of proposals for and consultation on the Annual budget takes place within the requirements of the Budget and Policy Framework Rules and good corporate governance practice;
- To overview the development of clear systems and structures for budget development, management and monitoring;
- Bring forward proposals for the annual review of charges made by the Council;
- Ensure procedures for virement within budgets are updated as appropriate and followed at Member and officer level;
- Evaluate the financial procedures of the Council and recommend improvements;
- Ensure that the Council has effective risk management and internal control systems and processes in place;
- Lead on health and safety matters;
- Develop the Council's procurement strategies and support of and interactions with local businesses;
- Emergency planning;

- Business Continuity
- Oversee the implementation of ICT and e-government.

**(C) Portfolio Co-ordination**

To be responsible for the development of Portfolio remits and the co-ordination of Portfolio Holder roles and responsibilities.

**Portfolio Holder for Planning, Development and Enterprise**

- (A) To be responsible for the development and delivery of the Council's planning, development and enterprise functions including:
- Strategic urban policy and implementation including:
  - Planning policy and research
  - Economic Development
  - Transportation policy
  - Waste and public realm policy
  - Housing policy (in liaison with Adult Services and Housing Directorate)
  - Development Management
  - Building Control
  - Strategic property services
  - Conservation and Design
  - Parks, Open Spaces & Green Belt policy
  - Town Centre & Major Projects Programme
- (B) To oversee the direct the effective development and implementation of the following key strategies on behalf of the council:
- Local Development Framework
  - Economic Development Strategy
  - Local Implementation Plan (Transportation)
  - Waste Strategy
  - Town Centre Strategy
  - West London Sub-regional planning, economic development and transportation strategies.
- (C) To oversee the development and maintenance of positive links and partnerships with other organisations and businesses to improve the transport services within Harrow;
- (D) To ensure that all aspects of the services' work involves appropriate and effective community engagement.
- (E) Act as the Member level 'Design and Heritage Champion' for the Authority

**Portfolio Holder for Housing**

To be responsible for the development and delivery of the Council's housing services, including:

- Accommodation provision for households in need, through Council provision or in consort with Housing Associations and developers;

- Temporary accommodation for those in urgent need or who are homeless;
- Management of Council housing stock, shops, garages and making proposals for rental charges;
- To oversee the development and implementation of policies and strategies for the provision and improvement of housing in the Borough;
- The maintenance and improvement of the Council's housing stock;
- Jointly with other Portfolio Holders to develop a strategy for social inclusion by identifying strategies to support social inclusion in the provision of local housing;
- The development and delivery of services to Council tenants;
- Promotions of satisfactory standards in housing accommodation in the private sector and enforcement actions as appropriate;
- Proposals for the assessment of future housing needs within the Borough.

#### **Portfolio Holder for Schools and Children's Development**

- (A) To be responsible for the development and delivery of the Council's function as a Local Education Authority in relation to the provision of schools and children's development within the Borough including:
- Local Authority Statutory Responsibilities
  - Schools
  - Achievement and Inclusion
  - EMAS
  - HTS
  - Admissions and Place Planning
  - Teachers Centre
  - EBP
  - Early Years Childcare and Family Support
  - Special Needs Services
- (B) To oversee and ensure high quality relationships are built with all statutory and voluntary sector partners with particular emphasis on schools, Learning and Skills Council, Further Education, Colleges, Private and Voluntary Providers, National Organisations, Central Government and third sector or supplementary schools;
- (C) To oversee the development, promotion and implementation of the following key strategies:
- Harrow Sixth form Collegiate Partnership Board 14-19 Strategy Group
  - CYPSP Enjoy and Achieve Sub Group
  - Meeting Pupil Need Group
  - CAMHs Steering Group
  - Pupil Achievement Group
  - SEN Strategic Partnership
  - Student Advisory Group
  - Children Young Person's Scrutiny Committee



- School Organisation
- Education Consultative Forum
- School's Forum

#### **Portfolio Holder for Environment Services**

- (A) To be responsible for the development and delivery of the Council's Environment Services functions including:
- Environmental Health and Environmental Protection Services
  - Licensing Services
  - Public Realm Enforcement & Crime Reduction
  - Waste Management
  - Public Realm Maintenance
  - Property Management & Maintenance
  - Facilities Management
  - Public Realm Infrastructure
  - Property & Public Realm Investment Programmes
- (B) The oversee the development, and implementation of policies and strategies and the monitoring of environmental and public protection services including:
- Waste Management Strategy
  - Crime & Disorder Reduction Strategy
- (C) To oversee the development and maintenance of positive links and partnerships with other organisations and businesses to improve the environment services within Harrow.

#### **Portfolio Holder For Children's Services**

To be responsible for the development and delivery of the Council's Children's Services including:

- To be the lead member for Children's Services, including overseeing the maintenance, compliance with Statutory Duties and reporting requirements of the Council in relation to Children's Services;
- To support education strategies addressing education achievement and attendance and exclusion issues;
- To oversee the performance of Children's Services in relation to national targets and priorities and to take account of any issues arising from external inspection and the performance assessment role of the Commission for Social Care Inspectorate;
- To oversee consultation, liaison or other partnership arrangements on education matters with the School Organisation Committee, the Standing Advisory Committee on Religious Education, staff, parents, governing bodies, pupils, Government Departments, unions and other interested parties;
- To oversee and promote the corporate parenting responsibilities of the whole Council for children looked after;

- Commissioning responsibilities with Health for:
  - Child and Adolescent Mental Health Services
- The direct provision for Children's Services including children's safeguarding;
- Jointly with other Portfolio Holders to develop a strategy for social inclusion by assessing and identifying strategies to address education achievement, attendance and exclusion issue;
- To oversee the development and review of the Children and Young Persons Plan;
- To ensure that development and maintenance of positive links and partnerships with local agencies, organisations and businesses to support the delivery of these services.
- The development and implementation of policies, strategies and procedural arrangements in line with statutory requirements for the provision of the Council's social services functions;
- To oversee and monitor the development and provision of health services with health service bodies and community and voluntary organisations;
- To oversee the commissioning and contracting arrangements for the provision of services within the service and also jointly with other partner agencies.
- To oversee the regulating and inspection functions.

#### **Portfolio Holder for Strategy and Business Support Services**

To be responsible for the development and delivery of the Council's Strategy and Business Support Services functions including:

- Develop and oversee the Council's response to Service Reviews and ensure that council services demonstrate continuous improvements, and propose the annual programme of Service Reviews;
- Monitor the programme of Service Reviews and the subsequent implementation plans;
- Oversee the management processes of the Council and to keep under review the management structure of the Council, in order to ensure their effective contribution to the provision of effective and high quality services;
- To oversee the development of staff learning and development;
- Lead on all human resources matters including employee consultation, equal opportunities in relation to employees of the Council;
- Ensure the development and maintenance of a coherent human resources strategy for the Council and its workforce;

- Developing and implementing the Community Strategy;
- Developing partnerships and working arrangements with other agencies and service providers to produce beneficial outcomes for people living, working and visiting Harrow;
- Oversee the arrangements for Communications including Media Services, Tourism, Public Relations, and marketing promotion of Harrow;
- Oversee the conduct of litigation by or against the Council, and major contracts entered into by the authority;
- To oversee all matters relating to the Business Transformation Partnership;
- To oversee all matters relating to Access Harrow & Customer Services
- Ensure that the Council has effective procedures for the recovery of all income owed to it and payment of its creditors;
- Ensure the effective administration of Housing Benefits, Council Tax, Business Rates and National Non-Domestic Rate.

**Portfolio Holder for Community and Cultural Services**

To be responsible for the development and delivery of the Council's Community and Cultural Services including:

- (A) Overseeing the strategic and general management of the following services and functions on behalf of the council (including the statutory Library Service):
- Arts Development Team
  - The Harrow Arts Centre
  - External Service Providers (Leisure Connection, Harrow Young Musicians)
  - Annual Cultural Calendar and events
  - Music Service
  - Support Team
  - Sports & Leisure Team
  - 11 'Branch' libraries
  - Young Peoples Library Service
  - School Library Service
  - Stock Services
  - Housebound Library Service
  - Music Library
  - Reference & Information Service
  - Local History Collections (Archives)
  - The Harrow Museum
  - Headstone Manor
  - Lead various cross-directorate and inter-agency teams for specific tasks.
  - Corporate Community Development Strategy.
  - Corporate Community Engagement Strategy
  - Community Premises
  - Community grants

- Community Projects and events
  - Town Centre Management
  - Community Cohesion Management Group (HSP)
  - Local Area Agreement targets- volunteering & cohesion
  - Prosperity Action Teams
  - Adult Learning
  - Family Learning
  - Community Learning
  - Policy Development and Business Support
  - Learning & Skills Councils, Colleges & Higher Education liaison
- (B) To oversee effective development and implementation of the following key strategies:
- Cultural Strategy
  - Play Strategy
  - Sports, Recreation & Open Spaces Strategy
  - Personal & Community Development Learning Plan
  - Community Grants Strategy
  - Community Development Strategy
  - Community Engagement Strategy
  - Library Plan
- (C) To oversee the promotion and development of positive links, joint working arrangements and partnerships with the voluntary, community and faith sectors, reflecting the full diversity of the borough;

#### **Portfolio Holder for Adult Services**

To be responsible for the development and delivery of the Council's Adult Services functions (except for Housing) including:

- To be the lead member for Adult Services including overseeing the maintenance, compliance with the Statutory Duties and reporting requirements of the Council in relation to Adult Services;
- To oversee the performance of Community Care Services in relation to national targets and priorities and to take account of any issues arising from external inspection and the performance assessment role of the Commission for Social Care Inspectorate;
- To oversee the protection of vulnerable adults;
- To oversee the development and implementation of Supporting People;
- The direct provision for Community Care Services;
- Commissioning responsibilities with Health for:
  - Mental Health Services
  - Learning Disability Services
  - Older People and Physical, Sensory and Disability Services
  - Carers

APPENDIX 2

(MAY 2007)

LONDON BOROUGH OF HARROW COMMITTEE MEMBERSHIPS 2007/2008

(Membership in order of political group nominations)

(I) CABINET (10)

Conservative

(10)

I.  
Members

David Ashton (Deputy Leader)  
Marilyn Ashton  
Mrs Camilla Bath  
Miss Christine Bednell  
Susan Hall  
Chris Mote (CH) (Leader)  
Janet Mote  
Paul Osborn  
Mrs Anjana Patel  
Eric Silver

**(I) AUDIT COMMITTEE (5)****Conservative****(3)****Labour****(2)****I.  
Members****John Cowan (CH)  
Richard Romain  
Stanley Sheinwald****Archie Foulds \*  
Thaya Idaikkadar****II.  
Reserve  
Members****1. Robert Benson  
2. Tom Weiss  
3. Jeremy Zeid****1. Keith Ferry  
2. Nizam Ismail****(CH)****= Chair****(VC)****= Vice-Chair****\* Denotes Group Members for consultation on Delegated Action and/or administrative matters.**

**(II) DEVELOPMENT MANAGEMENT COMMITTEE (8)****Conservative****Labour****(5)****(3)****I.  
Members**

**Marilyn Ashton (CH)**  
**Don Billson**  
**Julia Merison**  
**Narinder Singh Mudhar**  
**Joyce Nickolay**

**Mrinal Choudhury**  
**Keith Ferry**  
**Thaya Idaikkadar \***

**II.  
Reserve  
Members**

1. Manji Kara  
 2. Golam Chowdhury  
 3. Robert Benson  
 4. Dinesh Solanki  
 5. Janet Cowan

1. David Gawn  
 2. Graham Henson  
 3. Rekha Shah

(CH)  
 (VC)

= Chair  
 = Vice-Chair

\* Denotes Group Members for consultation on Delegated Action and/or administrative matters.

**(III) STRATEGIC PLANNING COMMITTEE (8)****Conservative****Labour****(5)****(3)****I.  
Members**

**Marilyn Ashton (CH)**  
**Don Billson**  
**Julia Merison**  
**Narinder Singh Mudhar**  
**Joyce Nickolay**

**Mrinal Choudhury**  
**Keith Ferry**  
**Thaya Idaikkadar \***

**II.  
Reserve  
Members**

1. Manji Kara  
 2. Golam Chowdhury  
 3. Robert Benson  
 4. Dinesh Solanki  
 5. Janet Cowan

1. David Gawn  
 2. Graham Henson  
 3. Rekha Shah

(CH)  
 (VC)

= Chair  
 = Vice-Chair

\* Denotes Group Members for consultation on Delegated Action and/or administrative matters.

**(IV) LICENSING AND GENERAL PURPOSES COMMITTEE (15)****Conservative****(9)****I.  
Members**

**Robert Benson**  
**Don Billson**  
**Mrs Lurline Champagnie (CH)**  
**G Chowdhury**  
**Ashok Kulkarni**  
**Mrs Vina Mithani**  
**John Nickolay**  
**Tom Weiss**  
**Jeremy Zeid**

**Labour****(6)**

**Mrinal Choudhury \***  
**Mano Dharmarajah**  
**Thaya Idaikkadar**  
**Nizam Ismail**  
**Phillip O'Dell**  
**Raj Ray**

**(CH)**  
**(VC)**

**= Chair****= Vice-Chair****Denotes Group Members for consultation on Delegated Action and/or administrative matters.**



**(V) OVERVIEW AND SCRUTINY COMMITTEE (11)**

	<u>Conservative</u>	<u>Labour</u>	<u>Liberal Democrat</u>
	(6)	(4)	(1)
<u>I. Members</u>	<b>Macleod-Cullinane Mrs Myra Michael Anthony Seymour Stanley Sheinwald (CH) Dinesh Solanki Mark Versallion</b>	<b>B E Gate Mitzi Green Jerry Miles Mrs Rekha Shah</b>	<b>Christopher Noyce</b>
<u>Reserve Members</u>	1. Julia Merison 2. Vina Mithani 3. Jeremy Zeid 4. Yogesh Teli 5. - 6. -	1. Ms Nana Asante 2. Phillip O'Dell 3. Archie Foulds 4. Navin Shah	1. Paul Scott

[Note: The Chair of each of the four substantive Scrutiny Sub Committees is an ex officio member of the Overview and Scrutiny Committee].

(CH)

= Chair

(VC)

= Vice-Chair

\* Denotes Group Members for consultation Delegated Action and/or on administrative matters.

**(VI) SCHOOL ORGANISATION COMMITTEE (20)**

[Established as a Statutory committee by the Council in accordance with Regulations made under the School Standards and Framework Act 1998.]

**(i) (Council Membership in order of political group nominations) (7)**

	<u>Conservative</u>	<u>Labour</u>
	<b>(4)</b>	<b>(3)</b>
<b>Members</b>	<b>Miss Christine Bednell Jean Lammiman Mrs Anjana Patel Tom Weiss</b>	<b>Nizam Ismail Jerry Miles Bill Stephenson</b>

<u>Alternate Members</u>		
	1. Mrs Lurline Champagne	1. B E Gate
	2. Janet Mote	2. Raj Ray
	3. Tony Ferrari	3. Keith Ferry
	4. John Cowan	

Other Representatives

	<u>Representatives:</u>	<u>Reserves:</u>
(ii) Church of England:	Rev P Reece	Mr G Edwards - Alternate
(iii) Roman Catholic Church:	Mr J Coyle Mr M Murphy Ms M Roe	
(iv) Learning and Skills Council	Mr G Egere	
(v) Schools (Parent/Secondary):	(Vacancy)	(Vacancy - Alternate)
Schools (Parent/Primary):	(Vacancy) (Vacancy - Alternate)	(Vacancy) (Vacancy - Alternate)
Schools (Headteachers Schools Group):	Mr D A Jones Ms A Lyons Mr B A Robertson	
Schools (Co-optee/Special):	Mrs P Langdon	(Vacancy - Alternate)
(vi) HCRE:	Mr A Aggarwal	

Adviser: Mr B Leaver

[Notes: (1) The Chair and Vice-Chair of the Committee to be appointed at the inaugural meeting of the Committee and thereafter annually at a Committee meeting;

(2) all appointments as members of the Committee are for a period not exceeding three years 'i.e. until May 2008 currently' subject to this being undertaken;

(3) members may nominate an alternate member to attend meetings of the Committee in their absence, subject to the requirements in the Regulations.]

**(VII) STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (3)****Conservative****(2)****Labour****(1)****I.  
Members****Mrs Lurline Champagne  
Mrs Anjana Patel****Ms Nana Asante****II.  
Reserve  
Members****1. Janet Cowan  
2. Tony Ferrari****1. Nizam Ismail**

(Note: Chair to be appointed at a SACRE meeting).

**(VIII) STANDARDS COMMITTEE (6) (Non-proportional)****Conservative****Labour****(4)****(2)****I.  
Members**

**Janet Cowan \***  
**Mrs Kinnear**  
**Jean Lammiman**  
**Joyce Nickolay**

**B E Gate \***  
**Phillip O'Dell**

**II.  
Reserve  
Members**

1. Mrs Lurline Champagne  
 2. Tom Weiss  
 3. Jeremy Zeid  
 4. Mark Versallion

1. Mitzi Green  
 2. Asad Omar  
 3. -

**III.  
Independent  
Persons**

Independent Persons (2):-

Rev Peter Broadbent  
 Ms S Darr  
 Dr J Kirkland  
 Mr M Rizvi

(appointed until 2010)

(Reserves: Roger Smith)

Membership rules:

- i. An Elected Mayor or the Leader may not be members;
- ii. The Chair of the Committee must not be a member of the executive;
- iii. At least 25% of the membership must be Independent persons;
- iv. Only one member of the executive can be a member of the Committee;
- v. The rules on political proportionality do not apply.

**APPENDIX 3****APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2007/2008**

<b><u>NAME OF BODY</u></b>	<b><u>NO. OF REPS</u></b>	<b><u>REPRESENTATIVES FOR 2007/2008</u></b>	
		<b><u>Appointee</u></b>	<b><u>Deputy</u></b> (Where Applicable)
Age Concern London Conference	1	Cllr Mrs Myra Michael	N/a
Age Concern Harrow ( 3 Year Term)	2	1. Cllr Mrs Myra Michael 2. Cllr Dhirajlal Lavignia	N/a
London Councils (Previously Association of London Government) Committees and Panels			
(i) Leaders' Committee (s1010 Joint Committee)	1 (+ 2 Deputies)	Cllr Chris Mote	1. Cllr David Ashton 2. Cllr Marilyn Ashton
(ii) Greater London Provincial Council	2 Deputies	N/a	1. Cllr Mrs Kinnear 2. Cllr Janet Mote
(iii) Associated Joint Committee (ALG Grants Committee)	1 (+ 4 Deputies)	Cllr Joyce Nickolay	1. Cllr Don Billson 2. Cllr Mrs Anjana Patel 3. Cllr Stanley Sheinwald 4. Cllr Mrs Janet Cowan
(iv) Associated Joint Committee (Transport & Environment Committee)	1 (+ 4 Deputies)	Cllr John Nickolay	1. Cllr Mrs Kinnear 2. Cllr Yogesh Teli 3. Cllr Robert Benson 4. Cllr John Cowan
(v) Children, Young People and Families Forum	1 (+1 Deputy)	Cllr Paul Osborn	Cllr Mrs Camilla Bath
(vi) Culture, Tourism and London 2012 Forum (Previously two forums- Culture and Tourism and 2012)	1 (+ 1 Deputy)	Cllr Mrs Anjana Patel	Cllr John Nickolay
(vii) Crime and Public Protection Panel	1 (+1 Deputy)	Cllr Mrs Kinnear	Cllr Mrs Vina Mithani
(viii) Economic Development Panel	1 (+1 Deputy)	Cllr Marilyn Ashton	Cllr Mrs Camilla Bath
(ix) Health & Social Care Panel	1 (+1 Deputy)	Cllr Eric Silver	Cllr Mrs Myra Michael
(x) Housing Panel	1 (+1 Deputy)	Cllr Mrs Camilla Bath	Cllr G Chowdhury
(xi) London Caribbean Partnership Group	1 (+1 Deputy)	Cllr Mrs Lurline Champagnie	Cllr Mrs Anjana Patel

<u>NAME OF BODY</u>	<u>NO. OF REPS</u>	<u>REPRESENTATIVES FOR 2007/2008</u>	
		<u>Appointee</u>	<u>Deputy</u> (Where Applicable)
(xii) Greater London Employment Forum	1 (+ 1 Deputy)	Paul Osborn	Salim Miah
Bentley Priory Nature Reserve Management Committee	4	1. Cllr Mrs Camilla Bath 2. Cllr Joyce Nickolay 3. Cllr Julia Merison 4. Cllr Bill Stephenson	N/a
Carequest Board	1	Jill Rothwell (Acting Chief Executive) or nominee	N/a
Court of City University	1	Owen Cock	
Central and North West London NHS Foundation Trust	2	Cllr Eric Silver	Penny Furness-Smith (Director of Community Care)
Deputy Lord Lieutenant's Committee	5	1. The Mayor 2. The Deputy Mayor 3. Cllr Chris Mote 4. Cllr Mark Versallion 5. Cllr Mrs Camilla Bath	N/a
Environment Agency Thames Region, Regional Flood Defence Committee	(Joint appointment with Boroughs of Barnet, Brent and Hounslow for 2002-2006)	Cllr Susan Hall	N/a
Greater London Enterprise Ltd	1	Cllr Marilyn Ashton	N/a
Harrow Association of Disabled People	3	1. Cllr Stanley Sheinwald 2. Cllr Dinesh Solanki 3. Cllr David Gawn	N/a
Harrow Citizens' Advice Bureau (Management Committee)	2	1. Cllr Joyce Nickolay 2. Cllr B E Gate	N/a
Harrow College Further Education Corporation Board	2	1. Cllr John Cowan	N/a
Harrow Council for Racial Equality	3	1. Cllr Nizam Ismail 2. Cllr Jeremy Zeid 3. Cllr Dinesh Solanki	N/a
Harrow Heritage Trust Executive Committee	4	1. Cllr Marilyn Ashton 2. Cllr Navin Shah 3. Cllr Janet Mote 4. Cllr Bill Stephenson	N/a
Harrow in Business	2	1. Cllr John Cowan 2. Myfanwy Barrett (Director of Finance and Business Strategy)	N/a

<u>NAME OF BODY</u>	<u>NO. OF REPS</u>	<u>REPRESENTATIVES FOR 2007/2008</u>	
		<u>Appointee</u>	<u>Deputy</u> (Where Applicable)
Harrow in Europe Committee	5	1. Cllr Jean Lammiman 2. Cllr Mano Dharmarajah 3. Cllr G Chowdhury 4. Cllr Mrs Myra Michael 5. Cllr Nana Asante	N/a
Harrow Nature Conservation Forum	1	Cllr Mrs Camilla Bath	N/a
Harrow on the Hill Forum	6	Ward Members (3): 1. Cllr Don Billson 2. Cllr Mrs Kinnear 3. Cllr Mark Versallion  Group members (3): 1. Cllr Mrs Anjana Patel 2. Narinder Singh Mudhar 3. Julia Merison	
Harrow Police and Community Consultative Group	4	1. Cllr Mrs Vina Mithani 2. Cllr Jeremy Zeid 3. Cllr Mrs Sasi Suresh 4. Cllr Navin Shah	N/a
Harrow Primary Care Trust Management Board	1	Cllr Eric Silver	N/a
The Harrow Refugee Forum		Cllr G Chowdhury	N/a
Harrow Sports Council	3	1. Cllr Joyce Nickolay 2. Cllr Mrs Vina Mithani 3. Cllr David Perry* (* to serve on the executive committee)	N/a
Harrow Town Centre Forum	3	1. Cllr Marilyn Ashton 2. Cllr Narinder Singh Mudhar 3. Cllr Mrs Rekha Shah	N/a
Harrow Unified Mental Health Service Partnership Board	3 (+ 3 Reserves)	1. Cllr Jeremy Zeid 2. Cllr Eric Silver 3. Cllr Mrs Margaret Davine	1. Cllr Jean Lammiman 2. Cllr Mrs Lurline Champagne 3. Cllr Mrs Rekha Shah
Harrow Weald Common Board of Conservators	5	1. Cllr Robert Benson 2. Cllr Tony Ferrari 3. Cllr Joyce Nickolay 4. Cllr Phillip O'Dell 5. Cllr Paul Scott	N/a
Harrow Young Musicians Management Committee	2	1. Cllr Jean Lammiman 2. Cllr Keith Ferry	N/a
Hertfordshire Rural Forum	1	Cllr Anthony Seymour	N/a

<u>NAME OF BODY</u>	<u>NO. OF REPS</u>	<u>REPRESENTATIVES FOR 2007/2008</u>	
		<u>Appointee</u>	<u>Deputy</u> (Where Applicable)
Investigation of Air Pollution Standing Conference	2	1. Cllr Anthony Seymour 2. Andrew Trehern (Executive Director: Urban Living) or nominee	N/a
John Pardoe Charity	4	1. Cllr Mrs Camilla Bath 2. Cllr Miss Christine Bednell 3. Mr Michael Carmody 4. Cllr Mano Dharmarajah	N/a
League of Friends of Northwick Park Hospital	1 (+1 deputy)	Mary John	Cllr Dhirajlal Lavignia
Lee Valley Regional Park Authority	1	Cllr Mrs Kinnear	N/a
Local Government Association - General Assembly Meetings (Two - inclusive of AGM)	4 (+ 4 Deputies)	1. Cllr Chris Mote 2. Cllr David Ashton 3. Cllr Bill Stephenson 4. Cllr Navin Shah	1. Cllr Barry Macleod-Cullinane 2. Cllr John Cowan 3. Cllr Mrs Davine 4. Cllr Phillip O'Dell
Local Government Association - Urban Commission	2	1. Cllr Marilyn Ashton 2. Andrew Trehern (Executive Director Urban Living) or nominee	N/a
Local Government Information Unit	1	Cllr Jean Lammiman	N/a
London Accident Prevention Council	3	1. Cllr John Nickolay 2. Cllr Keeki Thammaiah 3. Peter Wenham (Senior Road Safety Officer)	N/a
London Archaeological Forum	2	1. Cllr Anthony Seymour 2. Lorraine O'Reilly (Executive Director People First)	N/a
London Arts Board Local Authority Forum	2 (+ 1 non-voting officer)	1. Cllr Tom Weiss 2. Cllr Bill Stephenson Lorraine O'Reilly (Executive Director People First) or nominee (non-voting)	N/a
London Borough of Harrow			
(a) Bus & Highways Liaison Meeting	4	1. Cllr John Nickolay 2. Cllr Stanley Sheinwald 3. Cllr Jerry Miles 4. Cllr Mrinal Choudhury	N/a
(b) Rail Liaison Meeting	4	1. Cllr John Nickolay 2. Cllr Stanley Sheinwald 3. Cllr Jerry Miles 4. Cllr Mrinal Choudhury	N/a



NAME OF BODY	NO. OF REPS	REPRESENTATIVES FOR 2007/2008	
		Appointee	Deputy (Where Applicable)
London Home and Water Safety Council	2	1. Cllr Dinesh Solanki 2. Andrew Trehern (Executive Director: Urban Living) or nominee	N/a
(i) London Housing Unit Committee	1 (+1 Deputy)	Cllr Mrs Camilla Bath	G Chowdhury
(ii) London Housing Unit Executive Sub-Committee	1 (+ 1 Deputy)	Cllr Mrs Camilla Bath	G Chowdhury
London (North West) Valuation Tribunal	6	1. John Branch (Expires 31 December 2007) (Other appointments expire in December 2009)	N/a
London Youth Games	2 (+ 2 Deputies)	1. Cllr Chris Mote 2. Mr W North	1. Cllr David Perry 2. Mr W North's nominee
Mayor of Harrow's Charity Fund Trustees	3 Nominees	1. The Mayor 2. Cllr Miss Christine Bednell 3. Cllr Mrinal Choudhury	N/a
	4 Burgesses:	1. Mrs G Branch 2. Mr Owen Cock 3. Mrs B Cripps 4. Mrs R Feakins	N/a
Middlesex Guildhall Collection and Trust Fund	6	1. Cllr Joyce Nickolay 2. Cllr Mrs Myra Michael 3. Cllr Mrs Camilla Bath 4. The Mayor 5. Cllr B E Gate 6. Lorraine O'Reilly (Executive Director: People First) or nominee	N/a
Multi-Agency Forum on Racial Harassment	3 (+ 3 reserves)	1. Cllr Navin Shah 2. Cllr Jeremy Zeid 3. Cllr Narinder Singh Mudhar	1. Cllr Nana Asante 2. Cllr Don Billson 3. Cllr Dinesh Solanki
National Council for One Parent Families	1	Cllr Ms Nana Asante	N/a
National Society for Clean Air & Environmental Protection	1	Andrew Trehern (Executive Director: Urban Living) or nominee	N/a
North West London Chamber Board	1	Cllr John Cowan	N/a
North West London Strategic Health Authority – Continuing Care Criteria Review Panel	1 (officer appointment only)	Lorraine O'Reilly (Executive Director: People First) or nominee	N/a
Prince Edwards Playing Fields Trust	1	Cllr John Cowan	N/a

NAME OF BODY	NO. OF REPS	REPRESENTATIVES FOR 2007/2008	
		Appointee	Deputy (Where Applicable)
Promotion of Public Transport Users' Group	4 (+ 4 Reserves)	1. Cllr John Nickolay 2. Cllr Manji Kara 3. Cllr Mrinal Choudhury 4. Cllr Dinesh Solanki	1. Cllr Ashok Kulkarni 2. Cllr Mrs Sasi Suresh 3. Cllr Jerry Miles 4. Cllr Anthony Seymour
RAF Northolt Community Consultative Group	7 (+ 7 Deputies)	1. Cllr Joyce Nickolay 2. Cllr Mrs Anjana Patel 3. Cllr Mrs Kinnear 4. Cllr Ashok Kulkarni 5. Cllr Bob Currie 6. Cllr Jerry Miles 7. Cllr Thaya Idaikkadar	1. Cllr Julia Merison 2. Cllr Don Billson 3. Cllr Mark Versallion 4. Cllr John Nickolay 5. Cllr Raj Ray 6. Cllr Graham Henson 7. Cllr Mano Dharmarajah
Relate London North West	3	1. Cllr Jean Lammiman 2. Cllr Mrs Margaret Davine 3. Cllr Mrs Lurline Champagne	N/a
Reserve Forces and Cadets Association for Greater London	1	Cllr Mark Versallion	N/a
Richard Franklyn Charity	2	1. Cllr John Cowan 2. Cllr Ms Nana Asante	1. Cllr Richard Romain 2. Cllr Keeki Thammaiah
Sir Lancelot Lake Charity	2	1. Cllr John Cowan 2. Cllr Ms Nana Asante	N/a
Sir John Wolstenholme Charity	2	1. Cllr Mrs Camilla Bath 2. Cllr Miss Christine Bednell	N/a
St Dominic's College	1	Cllr B E Gate	N/a
Stanmore College (from September 2007-August 2010)	1	Cllr Mrs Janet Cowan	N/a
Staying Put Scheme Advisory Committee	1	Cllr Mrs Rekha Shah	N/a
(Brent and Harrow) Trading Standards Service	3 (+ 3 Deputies)	1. Cllr Tom Weiss 2. Cllr Robert Benson 3. Cllr Keith Ferry	1. Cllr Mrs Kinnear 2. Cllr Vina Mithani 3. Cllr Thaya Idaikkadar
Wealdstone Task Force	4 (+ 4 Reserves)	1. Cllr Don Billson 2. Cllr Jeremy Zeid 3. Cllr Tom Weiss 4. Cllr Phil O'Dell	1. Cllr Narinder Singh Mudhar 2. Cllr Golam Chowdhury 3. Cllr Mrs Kinnear
West House and Heath Robinson Museum Trust	1	Cllr Marilyn Ashton	N/a
West London Alliance	2 (+1 Deputy)	1. Cllr Chris Mote 2. Chief Executive	1. Cllr David Ashton
West London Waste Authority	1	Cllr Mrs Kinnear	N/a

LICENSING  
AND GENERAL  
PURPOSES  
COMMITTEE



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**REPORT OF LICENSING AND GENERAL PURPOSES COMMITTEE**


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**(SPECIAL) MEETING HELD ON 14 MAY 2007**


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Chairman: \* Councillor Mrs Lurline Champagne

Councillors: \* Robert Benson \* Ashok Kulkarni  
 \* Don Billson \* Mrs Vina Mithani  
 \* Mrinal Choudhury \* John Nickolay  
 G Chowdhury \* Phillip O'Dell  
 \* Mano Dharmarajah Raj Ray  
 \* Thaya Idaikkadar Tom Weiss  
 \* Nizam Ismail \* Jeremy Zeid

\* Denotes Member present

**PART I - RECOMMENDATIONS - NIL**
**PART II - MINUTES**
**44. Appointment of Chairman:**

**RESOLVED:** To note the appointment at the Annual Council Meeting on 10 May 2007 of Councillor Mrs Lurline Champagne as Chairman of the Licensing and General Purposes Committee for the Municipal Year 2007/08.

**45. Attendance by Reserve Members:**

**RESOLVED:** To note that there are no Reserve Members appointed to this Committee.

**46. Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interests made by Members in relation to the business transacted at this meeting.

**47. Arrangement of Agenda:**

**RESOLVED:** That (1) in accordance with the Local Government (Access to Information) Act 1985, the following item be admitted to the meeting by virtue of the special circumstances and grounds for urgency stated below:

<u>Item</u>	<u>Special Circumstances / Grounds for Urgency</u>
7. Establishment of Sub-Committees and Panels 2007/08	This information was not available at the time the agenda was printed and circulated. The establishment of the Committee's subsidiary bodies was the main purpose of this Special meeting, and needed to be done as soon as possible in order to enable meetings of the Sub-Committees and Panels to be convened.

(2) all items be considered with the press and public present.

**48. Appointment of Vice-Chairman:**

Councillors Mrinal Choudhury and Mrs Vina Mithani were nominated and duly seconded. Upon being put to a vote, it was

**RESOLVED:** To appoint Councillor Mrs Vina Mithani as Vice-Chairman of the Licensing and General Purposes Committee for the Municipal Year 2007/08.

[Note: Councillors Mrinal Choudhury, Mano Dharmarajah, Thaya Idaikkadar, Nizam Ismail and Philip O'Dell wished to be recorded as having voted against this appointment].

49. **Minutes:**

**RESOLVED:** That the minutes of the ordinary meeting held on 27 November 2007, the special meeting held on 19 February 2007 and the ordinary meeting held on 5 March 2007 be deferred to the next ordinary meeting of the Committee.

50. **Establishment of Sub-Committee and Panels 2007/08:**

**RESOLVED:** That the Panels and Sub-Committees of the Licensing and General Purposes Committee be established for the Municipal Year 2007/08 with the memberships and Chairmen as detailed in the appendix to these minutes.

(Note: The meeting, having commenced at 6.32 pm, closed at 6.43 pm).

(Signed) COUNCILLOR MRS LURLINE CHAMPAGNIE  
Chairman

APPENDIXLICENSING AND GENERAL PURPOSES PANELS

(Membership in order of political group nominations)

ConservativeLabourLiberal Democrats**(1) CHIEF OFFICERS' EMPLOYMENT PANEL (5)****(3) [(2) Voluntary]****(2)****(1) [From Conservative Group allocation]**I.  
Members**1. Leader of Group****(Councillor Chris Mote or nominee) (CH)****1. Leader of Group****(Councillor Navin Shah or nominee)****1. Christopher Noyce****2. Deputy Leader of the Group****(Councillor David Ashton or nominee).****2. Deputy Leader of the Group****(Councillor Bill Stephenson or nominee).****(2) EARLY RETIREMENT SUB-COMMITTEE (3) (Non-proportional)****(2)****(1)**I.  
Members**Miss Christine Bednell  
Richard Romain (CH)****Mano Dharmarajah**II.  
Reserve  
Members**1. Mrs Lurline Champagnie  
2. Narinder Singh Mudhar  
3. Jeremy Zeid****1. Keith Ferry  
2. -  
3. -****(3) EDUCATION AWARDS APPEALS PANEL (3)****(2)****(1)**I.  
Members**Miss Christine Bednell (CH)  
Mrs Lurline Champagnie****Keeki Thammaiah**II.  
Reserve  
Members**1. Mrs Camilla Bath  
2. Jean Lammiman  
3. Mrs Vina Mithani****1. Raj Ray  
2. -  
3. -**

**(4) LICENSING PANEL (3) (Pool of Members)**

(To be selected from the following nominees)

<b>Robert Benson</b>	<b>Mrinal Choudhury</b>
<b>Don Billson</b>	<b>Mano Dharmarajah</b>
<b>Mrs Lurline Champagne</b>	<b>Nizam Ismail</b>
<b>G Chowdhury</b>	<b>Thaya Idaikkadar</b>
<b>Ashok Kulkarni</b>	<b>Phillip O'Dell</b>
<b>Mrs Vina Mithani</b>	<b>Raj Ray</b>
<b>John Nickolay</b>	
<b>Tom Weiss</b>	
<b>Jeremy Zeid</b>	

**(5) NATIONAL NON-DOMESTIC RATE: DISCRETIONARY RATE RELIEF APPEAL PANEL (3)  
(Pool of Members)**

(To be selected from the following nominees)

<b>Don Billson</b>	<b>Mrinal Choudhury</b>
<b>John Cowan</b>	<b>Bob Currie</b>
<b>Mrs Myra Michael</b>	<b>Mano Dharmarajah</b>
<b>John Nickolay</b>	<b>Keith Ferry</b>
<b>Joyce Nickolay</b>	<b>Nizam Ismail</b>
<b>Dinesh Solanki</b>	<b>Dhirajlal Lavingia</b>
<b>Mark Versallion</b>	

**(6) PENSION FUND INVESTMENTS PANEL (4)****(2)****(2)****I.  
Members**

<b>David Ashton * (CH)</b>	<b>Mano Dharmarajah</b>
<b>Richard Romain</b>	<b>Thaya Idaikkadar</b>

**II.  
Reserve  
Members**

1. Tony Ferrari	1. Keith Ferry
2. Mrs Lurline Champagne	2. Nizam Ismail
3. Robert Benson	

Harrow UNISON Co-optee (Non-voting): Mr R Thornton [Alternate: Mr J Rattray]  
 GMB Co-optee: Mr S Karia  
 Co-optee (Non-voting): Howard Bluston



**(7) PERSONNEL APPEALS PANEL (3) (Pool of Members)**

(To be selected from the following nominees)

<b>Mrs Camilla Bath</b>	<b>Bob Currie</b>
<b>Don Billson</b>	<b>Mrs Margaret Davine</b>
<b>Mrs Lurline Champagne</b>	<b>B E Gate</b>
<b>John Cowan</b>	<b>David Gawn</b>
<b>Manji Kara</b>	<b>Mitzi Green</b>
<b>Jean Lammiman</b>	<b>Graham Henson</b>
<b>Salim Miah</b>	<b>Dhirajlal Lavingia</b>
<b>Joyce Nickolay</b>	<b>Raj Ray</b>
<b>Mrs Anjana Patel</b>	<b>Bill Stephenson</b>
<b>Dinesh Solanki</b>	
<b>Jeremy Zeid</b>	

**(8) SOCIAL SERVICES APPEALS PANEL (3) or ((2)) (Pool of Members)**

<b>(2)</b>	<b>((1))</b>
<b>Mrs Lurline Champagne</b>	<b>B E Gate</b>
<b>Mrs Myra Michael</b>	<b>Mitzi Green</b>
<b>Mrs Vina Mithani</b>	<b>Asad Omar</b>
<b>Eric Silver</b>	<b>Mrs Rekha Shah</b>
<b>Dinesh Solanki</b>	

(CH)  
(VC)

= Chair

= Vice-Chair

Denotes Group Members for consultation on Delegated Action and/or administrative matters.



LICENSING AND  
GENERAL PURPOSES  
PANELS



## PERSONNEL APPEALS PANEL

2 MAY 2007

Chairman: \* Councillor Mrs Camilla Bath

Councillors: \* Salim Miah \* Bill Stephenson

\* Denotes Member present

**PART I - RECOMMENDATIONS - NIL****PART II - MINUTES**62. **Appointment of Chairman:**

**RESOLVED:** That Councillor Mrs Camilla Bath be appointed Chairman of the Panel for the purposes of the meeting.

63. **Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interest made by Members in relation to the business transacted at this meeting.

64. **Arrangement of Agenda:**

**RESOLVED:** That the appeal be considered with press and public excluded on the grounds that it would involve the disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972 (as amended), in that it would involve disclosure of information relating to an individual.

65. **Minutes:**

(See Note at conclusion of these minutes).

66. **Grievance Appeal:**

Following careful consideration of both the written evidence presented by the appellant and the written and verbal evidence presented by management, the Panel

**RESOLVED:** That the appeal be dismissed.

(Note: The meeting having commenced at 10.40 am, closed at 11.30 am)

(Signed) COUNCILLOR CAMILLA BATH  
Chairman

[Note: Personnel Appeals Panel minutes are:-

- (1) approved following each meeting by the Members serving on that particular occasion and signed as a correct record by the Chairman for that meeting;
- (2) printed into the Council Minute Volume, published monthly;
- (3) not submitted to the next panel meeting for approval.

Reasons: The Personnel Appeals Panel is constituted from a pooled membership. Consequently, a subsequent Panel meeting is likely to comprise a different Chairman and Members who took no part in the previous meeting's proceedings. The process referred to at (1) above provides appropriate approval scrutiny].



## CHIEF OFFICERS' EMPLOYMENT PANEL

8 MAY 2007

Chairman: \* Councillor Chris Mote

Councillors: \* David Ashton \* Paul Scott (1)  
\* Mrs Margaret Davine (2) \* Bill Stephenson

\* Denotes Member present

(1) and (2) Denote Nominee substitutes (see Minute 15 below).

**PART I - RECOMMENDATIONS - NIL****PART II - MINUTES**14. **Arrangement of Agenda:**

**RESOLVED:** That the item appearing in Part II of the agenda (Minute 18 below refers) be considered with the press and public excluded, on the grounds that it contained exempt information under the provisions of paragraph 1 of Part I to Schedule 12A of the Local Government Act 1972 (as amended), in that it contained information relating to individuals.

15. **Membership:**

**RESOLVED:** That, further to the formula membership of the Panel, the attendance of the following Nominee Members at this meeting be noted:

Original MemberNominee Member AttendingCouncillor Christopher Noyce  
Councillor Navin ShahCouncillor Paul Scott  
Councillor Mrs Margaret Davine16. **Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interests made by Members in relation to the business transacted at this meeting.

17. **Minutes:**

**RESOLVED:** That the minutes of the Chief Officers' Employment Panel meetings held on 8 December and 21 December 2006 and 12 January 2007 be deferred until the next meeting.

18. **Appointments to Chief Officer Posts - Assimilation/Ring-fencing Arrangements:**

Further to the restructuring of Chief Officer posts agreed at the Cabinet meeting on 15 February 2007, the Panel agreed the job descriptions for the Corporate Director posts, subject to minor amendments, and assimilations to those posts.

The Panel also considered the draft job descriptions for 3rd tier posts in the new structure and agreed some amendments.

**RESOLVED:** That (1) subject to minor amendments, the job descriptions for the Corporate Director posts be agreed; and

(2) in accordance with the Council's Protocol for Managing Organisational Change, appointments to the Corporate Director posts in the new structure be by assimilation as set out below:

- Jill Rothwell, Executive Director (Business Development), be offered assimilation to the post of Corporate Director of Strategy and Business Support Services;
- Andrew Trehern, Executive Director (Urban Living) be offered assimilation to the post of Corporate Director of Community and Environment;
- Paul Clark, Director of Childrens' Services, be offered assimilation to the post of Corporate Director of Children's Services;
- Penny Furness-Smith, Director of Adults & Community Services be offered assimilation to the post of Corporate Director of Adult and Housing Services;

- Myfanwy Barrett, Director of Financial & Business Strategy, be offered assimilation to the post of Corporate Director of Finance.

(Note: The meeting having commenced at 10.05 am, closed at 10.40 am)

(Signed) COUNCILLOR CHRIS MOTE  
Chairman



## CHIEF OFFICERS' EMPLOYMENT PANEL

25 MAY 2007

Chairman: \* Councillor Chris Mote

Councillors: \* David Ashton  
\* Paul Scott (1)\* Navin Shah  
\* Bill Stephenson

\* Denotes Member present

(1) Denotes Nominee substitution (see Minute 21 below).

**PART I - RECOMMENDATIONS - NIL****PART II - MINUTES**19. **Appointment of Chairman:**

**RESOLVED:** To note the appointment at the Special meeting of the Licensing and General Purposes Committee on 14 May 2007, under the provisions of Committee Procedure Rule 8.2, of Councillor Chris Mote as Chairman of the Panel for the Municipal Year 2007/08.

20. **Arrangement of Agenda:**

**RESOLVED:** That all items be considered with the press and public present with the exception of the following item for the reasons set out below:

<u>Item</u>	<u>Reason</u>
6. Appointments to Chief Officer Posts – Assimilation/Ringfencing Arrangements	This item was considered to contain exempt information under paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that it contained information relating to individuals.

21. **Membership:**

**RESOLVED:** That, further to the formula membership of the Panel, the attendance of the following Nominee Member at this meeting be noted:-

<u>Original Member</u>	<u>Nominee Member Attending</u>
Councillor Christopher Noyce	Councillor Paul Scott

22. **Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interests made by Members in relation to the business transacted at this meeting.

23. **Minutes:**

**RESOLVED:** That (1) the minutes of the meetings of the Chief Officers' Employment Panel held on 8 December and 21 December 2006 and 12 January 2007 be taken as read and signed as correct records;

(2) the minutes of the meeting held on 8 May 2007 be deferred until printed in the Council Minute Volume.

24. **Appointments to Chief Officer Posts - Assimilation/Ring-fencing Arrangements:**  
Further to the re-structuring of Chief Officer posts agreed at Cabinet on 15 February 2007, and the assimilations to Corporate Director posts agreed by the Chief Officers' Employment Panel on 8 May 2007, the Panel considered the arrangements for appointment to the 3<sup>rd</sup> tier Chief Officer posts.

The Panel agreed the job descriptions for the 3<sup>rd</sup> tier Chief Officer posts and assimilations thereto.

**RESOLVED:** That (1) the job descriptions for the 3<sup>rd</sup> tier Chief Officer posts be agreed; and

(2) in accordance with the Council's Protocol for Managing Organisational Change, appointments to the 3<sup>rd</sup> tier Chief Officer posts in the new structure be by assimilation as set out below:

- Hugh Peart, Director of Legal and Governance Services, be offered assimilation to the post of Director of Legal and Governance Services;
- Paul Najsarek, Director of People, Performance and Policy, be offered assimilation to the post of Director of People, Performance and Policy;
- Carol Cutler, Director of Business Transformation, be offered assimilation to the post of Director of Business Transformation and Customer Services;
- Javed Khan, Director of Lifelong Learning and Cultural Services, be offered assimilation to the post of Director of Community and Cultural Services;
- Graham Jones, Director of Strategic Planning, be offered assimilation to the post of Director of Planning, Development and Enterprise;
- Heather Clements, Group Manager, Learning and Community Development (Achievement and Inclusion) be offered assimilation to the post of Director of Schools and Children's Development.

(Note: The meeting having commenced at 10.05 am, closed at 10.15 am)

(Signed) COUNCILLOR CHRIS MOTE  
Chairman

OVERVIEW AND  
SCRUTINY  
COMMITTEE



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**REPORT OF OVERVIEW AND SCRUTINY COMMITTEE**


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**(SPECIAL) MEETING HELD ON 14 MAY 2007**


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Chairman: \* Councillor Stanley Sheinwald

Councillors:	* B E Gate	* Paul Scott (1)
	* Barry Macleod-Cullinane	* Mrs Rekha Shah
	* Mrs Myra Michael	* Dinesh Solanki
	* Jerry Miles	* Yogesh Teli (4)
	* Phillip O'Dell (2)	* Jeremy Zeid (3)

\* Denotes Member present  
(1), (2), (3) and (4) Denote category of Reserve Members

**PART I - RECOMMENDATIONS - NIL**
**PART II - MINUTES**
**132. Appointment of Chairman:**

**RESOLVED:** To note the appointment at the Annual Meeting of Council on 10 May 2007 of Councillor Stanley Sheinwald as Chairman of the Overview and Scrutiny Committee for the Municipal Year 2007/08.

**133. Attendance by Reserve Members:**

**RESOLVED:** To note the attendance at this meeting of the following duly appointed Reserve Members:-

Ordinary Member

Councillor Mitzi Green  
Councillor Christopher Noyce  
Councillor Anthony Seymour  
Councillor Mark Versallion

Reserve Member

Councillor Philip O'Dell  
Councillor Paul Scott  
Councillor Jeremy Zeid  
Councillor Yogesh Teli

**134. Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interests made by Members in relation to the business transacted at this meeting.

**135. Arrangement of Agenda:**

**RESOLVED:** That (1) in accordance with the Local Government (Access to Information) Act 1985, the following item be admitted late to the agenda by virtue of the special circumstances and grounds for urgency detailed below:-

Agenda item

7. Establishment of  
Sub-Committees 2007/08

Special Circumstances / Grounds for Urgency

This report was being consulted on at the time the agenda was printed and circulated. Members were requested to consider this item, as a matter of urgency, so that the Sub-Committees could be established.

(2) all items be considered with the press and public present.

**136. Appointment of Vice-Chairman:**

**RESOLVED:** To appoint Councillor Mitzi Green as Vice-Chairman of the Overview and Scrutiny Committee for the Municipal Year 2007/08.

**137. Minutes:**

**RESOLVED:** That the minutes of the meeting held on 24 April 2007 be deferred to the next ordinary meeting of the Committee.

138. **Establishment of Sub-Committees 2007/08:**

**RESOLVED:** That the Sub-Committees of the Overview and Scrutiny Committee be established for the Municipal Year 2007/08, or until the reconfiguration of the Sub-Committees is agreed, with the memberships, Chairmen and Vice-Chairmen as detailed in the appendix to these minutes.

[Note: In accordance with Overview and Scrutiny Committee Procedure Rule 36.1, Members agreed to suspend part of Procedure Rule 11.2 to allow the Vice-Chairmen of the Sub-Committees to be appointed at this meeting in light of the proposed reconfiguration of the Sub-Committees].

(Note: The meeting, having commenced at 6.52 pm, closed at 6.55 pm).

(Signed) COUNCILLOR STANLEY SHEINWALD  
Chairman

APPENDIX 1SCRUTINY SUB COMMITTEES

(Membership in order of political group nominations)

ConservativeLabour**(1) ADULT HEALTH AND SOCIAL CARE (7)**  
(Formerly Health and Social Care Sub-Committee)**(4)****(3)**I.  
Members**Julia Merison  
Mrs Myra Michael (CH)  
Vina Mithani  
Robert Benson****Margaret Davine  
David Gawn  
Mrs Rekha Shah (VC) \***II.  
Reserve  
Members1. Ashok Kulkarni  
2. Dinesh Solanki  
3. Jeremy Zeid  
4. Yogesh Teli1. Mitzi Green  
2. Keith Ferry  
3. Keeki Thammaiah**(2) CHILDREN AND YOUNG PEOPLE (11)**  
(Formerly Lifelong Learning Sub-Committee)**(8)****(3)**I.  
Members**Lurline Champagnie  
Macleod-Cullinane  
Julia Merison  
Vina Mithani  
Dinesh Solanki  
Yogesh Teli  
Mark Versallion (CH)  
Jeremy Zeid****B E Gate (VC) \*  
Mitzi Green  
David Perry**II.  
Reserve  
Members1. Mrs Myra Michael  
2. Anthony Seymour  
3. Janet Cowan  
4. Stanley Sheinwald  
5. Ashok Kulkarni  
6. -  
7. -  
8. -1. Ms Nana Asante  
2. Bill Stephenson  
3. Mrs Sasi Suresh

Voting Co-opted Members:

- (1) Two representatives of Voluntary Aided Sector
  - Mrs J Rammelt/Reverend P Reece
- (2) Two representatives of Parent Governors
  - Mrs D Speel (Primary)/Mr R Chauhan (Secondary)

**(3) SAFER & STRONGER COMMUNITIES (7)**  
(Formerly Strengthening Communities Sub-Committee)

(4) (3)

**I.**  
**Members**

**Robert Benson**  
**Ashok Kulkarni**  
**Vina Mithani**  
**Anthony Seymour (CH)**

**Mano Dharmarajah**  
**Mrs Sasi Suresh**  
**Keeki Thammaiah (VC) \***

**II.**  
**Reserve**  
**Members**

1. Mrs Lurline Champagnie  
2. Janet Cowan  
3. -  
4. -

1. Dhirajlal Lavingia  
2. B E Gate  
3. Navin Shah

**(4) SUSTAINABLE DEVELOPMENT AND ENTERPRISE (7)**  
(Formerly Environment and the Economy Sub-Committee)

(4) (3)

**I.**  
**Members**

**Ashok Kulkarni**  
**Vina Mithani**  
**Stanley Sheinwald (CH)**  
**Dinesh Solanki**

**Ms Nana Asante**  
**Graham Henson**  
**Jerry Miles (VC) \***

**II.**  
**Reserve**  
**Members**

1. Yogesh Teli  
2. Jeremy Zeid  
3. Anthony Seymour  
4. Janet Cowan

1. Mano Dharmarajah  
2. Phillip O'Dell  
3. Dhirajlal Lavingia

**(5) CALL-IN SUB-COMMITTEE (5)**

(3) (2)

**I.**  
**Members**

**Stanley Sheinwald**  
**Anthony Seymour (CH)**  
**Mark Versallion**

**B E Gate**  
**Mitzi Green (VC) \***

**II.**  
**Reserve**  
**Members**

1. Jeremy Zeid  
2. Mrs Lurline Champagnie  
3. -  
† 4. Dinesh Solanki  
† 5. Julia Merison

1. Jerry Miles  
2. Graham Henson  
3. Keeki Thammaiah  
† 4. Mrinal Choudhury

CH

= Chair

\*

= Denotes Group Members for consultation on Administrative Matters

†

**[Note: The appointed number of Reserves for each Group is in excess of the Committee Procedure Rule 3.2 provision, by virtue of Resolution 17: Overview and Scrutiny Committee (18.7.06).]**



**(6) CALL-IN SUB-COMMITTEE (Education)****(7)****(2)****I.**  
**Members**

**Mrs Lurline Champagne  
Macleod-Cullinane  
Anthony Seymour (CH)  
Stanley Sheinwald  
Dinesh Solanki  
Mark Versallion  
Jeremy Zeid**

**B E Gate  
Mitzi Green (VC) \***

**II.**  
**Reserve  
Members**

1. Vina Mithani
2. Yogesh Teli
3. Ashok Kulkarni
4. Janet Cowan
5. Tony Seymour
6. Mark Versallion
7. -
- † 8. -
- † 9. -

1. Jerry Miles
2. Graham Henson
- † 3. Keeki Thammaiah
- † 4. Mrinal Choudhury

## Voting Co-opted Members:

- (1) Two representatives of Voluntary Aided Sector  
- Mrs J Rammelt/Reverend P Reece
- (2) Two representatives of Parent Governors  
- Mrs D Speel (Primary)/Mr R Chauhan (Secondary)

CH

= Chair

\*

= Denotes Group Members for consultation on Administrative Matters

†

**[Note: The appointed number of Reserves for each Group is in excess of the Committee Procedure Rule 3.2 provision, by virtue of Resolution 17: Overview and Scrutiny Committee (18.7.06).]**



STRATEGIC  
PLANNING  
COMMITTEE



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**REPORT OF STRATEGIC PLANNING COMMITTEE**


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**MEETING HELD ON 16 MAY 2007**


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Chairman: \* Councillor Marilyn Ashton

Councillors: \* Don Billson \* Julia Merison  
 \* Mrinal Choudhury \* Narinder Singh Mudhar  
 \* Keith Ferry \* Joyce Nickolay  
 \* Thaya Idaikkadar

\* Denotes Member present

[Note: Councillors Navin Shah and Bill Stephenson also attended this meeting to speak on the items indicated at Minute 86 below].

**PART I - RECOMMENDATIONS - NIL**
**PART II - MINUTES**
**83. Appointment of Chairman:**

**RESOLVED:** To note the appointment at the Annual meeting of Council on 10 May 2007 under the provisions of Council Procedure Rule 1.1 (xii) (Part 4A of the Constitution) of Councillor Marilyn Ashton as Chairman of the Strategic Planning Committee for the Municipal Year 2007/08.

**84. Attendance by Reserve Members:**

**RESOLVED:** To note that there were no Reserve Members in attendance at this meeting.

**85. Appointment of Vice-Chairman:**

Nominations were received and seconded for Councillors Thaya Idaikkadar and Joyce Nickolay. Having been put to a vote it was

**RESOLVED:** To appoint Councillor Joyce Nickolay as Vice-Chairman of the Strategic Planning Committee for the Municipal Year 2007/08.

**86. Right of Members to Speak:**

**RESOLVED:** That, in accordance with Committee Procedure Rule 4.1, the following Councillors, who were not Members of the Committee, be allowed to speak on the agenda items indicated:

<u>Councillor</u>	<u>Item</u>
Councillor Navin Shah	Agenda item 9
Councillor Bill Stephenson	Planning application 1/01

**87. Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interests made by Members in relation to the business transacted at this meeting.

**88. Arrangement of Agenda:**

**RESOLVED:** That (1) in accordance with the Local Government (Access to Information) Act 1985, the following agenda item be admitted late to the agenda in virtue of the special circumstances and grounds for urgency detailed below:-

<u>Agenda item</u>	<u>Special Circumstances / Grounds for Urgency</u>
Addendum	This contained information relating to various items on the agenda and was based on information received after the agenda's dispatch. It was admitted to the agenda in order to enable Members to consider all information relevant to the items before them

for decision.

- 9.(a) References from Council and any other Committees or Panels

This report was not available at the time the agenda was printed and circulated as the reference from the Development Management Committee on 2 May 2007 required legal and financial clearance at a time which coincided with the deadline for the Strategic Planning Committee reports. Members were asked to consider this item as a matter of urgency as the reference from Council on 26 April 2007 was referred to the next meeting of the Strategic Planning Committee.

(2) all items be considered with the press and public present;

(3) agenda item 9(a) be considered immediately after agenda item 13.

89. **Minutes:**

**RESOLVED:** That the Chairman be given authority to sign the minutes of the meeting held on 18 April 2007 as a correct record once they have been printed in the Council Bound Minute Volume.

90. **Public Questions:**

**RESOLVED:** To note that no public questions were put at the meeting under the provisions of Committee Procedure Rule 19.

91. **Petitions:**

**RESOLVED:** To note receipt of the following petition, which was referred to the Head of Planning for consideration:

- (i) Petition objecting to the intensity and density of developments submitted for the garage site next to the old Biro House site and Planning Application P/1228/07 – Land adjoining the Arches, Roxeth Green Avenue  
Councillor Mrs Kinnear presented the above petition, which had been signed by 83 people.

92. **Deputations:**

**RESOLVED:** To note that no deputations were received at the meeting under the provisions of Committee Procedure Rule 17.

93. **Motion Regarding Development Control: Reference from the Meeting of Council held on 26 April 2007:**

The Committee received a reference from the Council meeting held on 26 April 2007 which requested that the following Motion in the names of Councillors Thaya Idaikkadar and Keith Ferry be considered:

“Council notes that both the Strategic Planning Committee and the Development Management Committee are quasi-judicial in nature. In the light of this it is important that all members of these committees should have equal and full access to any information and advice provided by officers and similarly for site visits, and this should take account of members’ work commitments and disabilities.

Accordingly, the Council agrees:

- To hold briefing meetings after normal working hours, not in any case before 6pm.
- To arrange site visits at times convenient to the majority of members and not dictated by the chair or members of the administration.
- To arrange site visits in a manner that cater for the access needs of all members.”

Having been put to a vote, it was

**RESOLVED:** That the motion be not adopted.

[Note: Councillors Mrinal Choudhury, Keith Ferry and Thaya Idaikkadar wished to be recorded as having voted for the motion to be adopted].

94. **Representations on Planning Applications:**

**RESOLVED:** To note that no representations in relation to planning applications on the agenda would be received.

95. **Planning Applications Received:**

**RESOLVED:** That authority be given to the Head of Planning to issue the decision notices in respect of the applications considered, as set out in the schedule attached to these minutes.

96. **Planning Appeals Update:**

The Committee received a report of the Head of Planning which listed those appeals being dealt with and those awaiting decision.

**RESOLVED:** That the report be noted.

97. **Member Site Visits:**

**RESOLVED:** To note that there were no Member site visits to be arranged.

(Note: The meeting, having commenced at 6.30 pm, closed at 8.57 pm).

(Signed) COUNCILLOR MARILYN ASHTON  
Chairman





- (ii) The arrangement for disabled access is unsatisfactory and will necessitate the use of the communal residential entrance to access the lift which services Stanmore Towers, but only with an employee's assistance and on request. This will mean that the premises will not be readily accessible to the wheelchair user, which is contrary to the HUDP policy C16 and the adopted Access for All SPD.

[Notes: (1) During discussion on the above item, it was moved and seconded that the application be granted with an amendment to Condition 2 restricting the opening hours to 1030 hours to 2200 hours Sunday to Thursday. Upon being put to a vote, this was not carried;

(2) subsequently, it was moved and seconded that the application be refused for the reasons given above. Having been put to a vote, this was carried;

(3) the Head of Planning had recommended that the above application be granted].

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<b>LIST NO:</b>	2/02	<b>APPLICATION NO:</b>	P/3589/06/DFU
<b>LOCATION:</b>	16 Church Road, Stanmore, HA7 4AR		
<b>APPLICANT:</b>	Creation Design and Build for Maurya Restaurant		
<b>PROPOSAL:</b>	Alterations to frontage to provide new street level entrance to basement in connection with proposed use as bowling alley and restaurant/bar		
<b>DECISION:</b>	REFUSED permission for the development described in the application and submitted plans, for the following reasons:		
	(i) The proposal, by reason of its connection with the change of use to a bowling alley, restaurant and bar, will give rise to an increase in activity and disturbance in the vicinity of the new entrance and will be detrimental to the residential amenities of the occupiers of Stanmore Towers and adjacent properties.		
	(ii) The proposal would be detrimental to the appearance of the communal entrance to Stanmore Towers.		
	[Notes: (1) During discussion on the above item, it was moved and seconded that the application be refused. Upon being put to a vote, this was carried;		
	(2) the Committee wished it to be recorded that the decision to refused the application was unanimous;		
	(3) the Head of Planning had recommended that the above application be granted].		

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### **SECTION 3 – OTHER APPLICATIONS RECOMMENDED FOR REFUSAL**

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<b>LIST NO:</b>	3/01	<b>APPLICATION NO:</b>	P/0414/07/CFU
<b>LOCATION:</b>	Townsend House, 160 Northolt Road, South Harrow, HA2 0PG		
<b>APPLICANT:</b>	Raymond Sims for GP Direct (Dr N Merali)		
<b>PROPOSAL:</b>	Change of use of ground floor from B1 (office) to A1 (retail) and D1 (surgery) and first and second floors from B1 to D1		
<b>DECISION:</b>	WITHDRAWN by the applicant.		

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**LIST NO:** 3/02                      **APPLICATION NO:** P/0615/07/CFU  
**LOCATION:** 287, 289, 291 and 293 Whitchurch Lane, Edgware, HA8 6RA  
**APPLICANT:** David Kann Associates for City & Metropolitan Developments Limited  
**PROPOSAL:** Demolition of existing buildings and construction of 14 flats, car park and external works (outline application)  
**DECISION:** WITHDRAWN by the applicant.

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THE CABINET,  
CABINET ADVISORY PANELS,  
CONSULTATIVE FORUMS  
AND  
PORTFOLIO HOLDER MEETINGS



PORTFOLIO HOLDER  
DECISION MEETING



## PORTFOLIO HOLDER DECISION MEETING

4 MAY 2007

Councillors: \* Chris Mote

\* Denotes Member present

**PART I - RECOMMENDATIONS - NIL****PART II - MINUTES**22. **Declarations of Interest:**

**RESOLVED:** To note that no interests were declared in relation to the business to be transacted at the meeting.

23. **Minutes:**

**RESOLVED:** That the minutes of the meeting held on 22 March 2007 be taken as read and signed as a correct record.

24. **Petitions:**

**RESOLVED:** To note that no petitions were received under the provisions of Executive Procedure Rule 15 (Part 4D of the Council's Constitution).

25. **Public Questions:**

**RESOLVED:** To note that no public questions were received at this meeting under the provisions of Executive Procedure Rule 16 (Part 4D of the Constitution).

26. **Matters referred to the Executive Member:**

**RESOLVED:** To note that no matters had been referred to the Executive Member for reconsideration in accordance with the provisions contained in the Overview and Scrutiny Committee Procedure Rule 22 (Part 4F of the Council's Constitution).

27. **Reports from the Overview and Scrutiny Committee or Sub-Committees:**

**RESOLVED:** To note that no reports had been received.

28. **Key Decision - Debt Repayment and Restructuring:**

It was noted that the meeting had been convened at short notice for the reasons set out in the agenda, and involved the taking of an urgent key decision.

The Leader of the Council considered the report of the Director of Financial and Business Strategy (Business Development), which required agreement to the implementation of the recommendations of Sector Treasury Services Limited arising from a balance sheet review. The recommendations of Sector had been circulated with the agenda.

An officer stated that interest rates were fluctuating daily and that the advice from Sector was to replace maturity loans with longer dated loans whilst the markets were favourable. It would take up to two days for the Public Works Loans Board (PWLB) to process the proposal. It was reported that the external auditor had agreed the accounting treatment.

The meeting was informed that, in accordance with paragraph 16 – Special Urgency – of the Access to Information Procedure Rules of the Council's Constitution, the agreement of the Chairman of the Overview and Scrutiny Committee had been sought that the decision could not be reasonably deferred and that the decision was urgent and would not be subject to the call-in procedure.

**RESOLVED:** To (1) implement the recommendations of Sector Treasury Services Limited arising from the balance sheet review;

(2) delegate to the Director of Financial and Business Strategy any decisions required on the timing of implementation.

**Reason for Decision:** To ensure effective management of the Council's long term borrowing and deliver savings in 2007/08.

(Note: The meeting having commenced at 10.03 am, closed at 10.06 am)

(Signed) COUNCILLOR CHRIS MOTE



CABINET



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**REPORT OF CABINET**


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**MEETING HELD ON 15 MAY 2007**


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Chairman: \* Councillor Chris Mote

Councillors: \* David Ashton  
\* Marilyn Ashton  
\* Mrs Camilla Bath  
\* Miss Christine Bednell  
\* Susan Hall

Janet Mote  
\* Paul Osborn  
\* Mrs Anjana Patel  
\* Eric Silver

\* Denotes Member present

[Note: Councillor Ms Nana Asante, in her capacity as Chairman of the Scrutiny Challenge Panel, also attended this meeting to speak on the item indicated at Minute 245 below].

**PART I - RECOMMENDATIONS - NIL**

**PART II - MINUTES**

232. **Declarations of Interest:**

**RESOLVED:** To note that the following interests were declared:

- (i) Agenda Item 5 – Public Questions  
Councillor Ms Nana Asante, who was not a Member of the Cabinet, declared a personal interest in that she had Chaired the Black History Month Panel last year. Accordingly, she would remain in the room whilst this item was considered.
- (ii) Agenda Item 11 – Voluntary Sector Funding – Motion Referred by Council on 26 April 2007  
Councillors David Ashton and Mrs Anjana Patel declared personal interests in that they both worked with Harrow Mencap.

Councillor Mrs Margaret Davine, who was not a Member of the Cabinet, declared a personal interest in that she had associations with the Harrow Women's Centre.

Accordingly, all three Members would remain in the room whilst this matter was considered and voted upon.

233. **Minutes:**

**RESOLVED:** That the minutes of the meeting held on 15 April 2007 be taken as read and signed as a correct record.

234. **Arrangement of Agenda:**

**RESOLVED:** That all business be considered with the press and public present.

235. **Petitions:**

Councillor Ms Nana Asante presented a petition containing 241 signatures in relation to the funding of Black History Month by Harrow Council. She read the terms of the petition to the meeting, which were as follows:-

"We the undersigned, petition Harrow Council to fund Black History Month (BHM) 2007. Harrow Council has supported BHM for a number of years, and it is an event to which all sections of the community are invited to celebrate and find out more about Black History. This promotes community cohesion.

The reason why BHM was started are still relevant.

It is our view that taking into consideration the fact that 2007 is 200 years since the 1807 Abolition of the Slave Trade was passed, it is particularly important that BHM is marked this year. The general public is largely unaware of what the 1807 Act achieved, and there has been a great deal of misinformation in

some sections of the press. BHM 2007 is a unique opportunity to set the record straight and share Black History with the rest of the community.

We believe that it is important that Harrow Council provides at least the same level of funding it provided in 2006, to support eligible community organisations who would like to run BHM events.

We understand that there have been cuts but we believe that to withdraw BHM funding in 2007 will marginalise the African and African Caribbean community and send a negative message. This will undo years of building bridges.”

**RESOLVED:** That the petition be received and referred to the Community and Cultural Services Portfolio Holder for consideration.

236. **Public Questions:**

**RESOLVED:** To note that the following public questions had been received:

1.

**Questioner:** Ms Moji Sorunke

**Asked of:** Councillor David Ashton, Finance and Portfolio Co-ordinator

**Question:** In 2006 Black History Month Funding was £10,000 and the BHM Forum raised sponsorship from local organisations such as Stanmore College, the Metropolitan Police and small businesses to supplement the funding. Can you confirm whether the budget for BHM 2007 has been reduced from £10,000 to nothing and if so, who the decision was taken by and who was consulted? If the BHM budget has not been reduced to zero, can you tell me what it is for 2007?

2.

**Questioner:** Ms Catherine Quayson

**Asked of:** Councillor Chris Mote, Leader of the Council and Portfolio Holder for Strategic Overview, HSP, External Affairs and Property

**Question:** Can you explain why in a year when Britain is commemorating 200 years since an Act of Parliament abolishes the Transatlantic Slave Trade, and when there is a lot of misinformation in the media, and Black History Month is needed more than ever to correct distortions of fact, Harrow Council is proposing to cut funding to the Black History Month Community by 100% whereas other recipients of grants have had a 5% cut?

[Notes: (i) Oral answers were provided to both questions. Under the provisions of Executive Procedure Rule 16.4, both questioners each asked a supplementary question which was additionally answered;

(ii) with the agreement of the Chairman, the second question was asked by a representative of Ms Catherine Quayson, who was unable to attend the Cabinet meeting].

(See also Minute 232(i)).

237. **Councillor Question Time:**

**RESOLVED:** To note that no Councillor questions had been received.

238. **Forward Plan 1 May 2007 - 31 August 2007:**

**RESOLVED:** To note the contents of the Forward Plan for the period 1 May – 31 August 2007.

239. **Reports from the Overview and Scrutiny Committee or Sub-Committees:**  
(See Minute 245).

240. **Timetable for the Preparation and Consideration of the Statutory Plans and Strategies 2007/08:**  
Members noted that the Council's Constitution required the Executive to determine a timetable for the preparation and consideration of statutory plans and strategies.
- RESOLVED:** That the timetable for the preparation and consideration of the statutory plans and strategies set out in Appendix 1 to these minutes be approved.
- Reason for Decision:** To comply with the requirements of paragraph 3 of the Budget and Policy Framework Procedure Rules set out in Section 4C of the Council's Constitution.
241. **Appointment of Chairs, Committees, Panels, Forums and other Bodies:**  
Members considered the appointment of the proposed memberships and Chairmen of Cabinet's subsidiary bodies. The Chairman having proposed some amendments to the nominations from his Group, it was
- RESOLVED:** That (1) the appointments to the Health and Social Integration Board, the Adult Health and Social Care Partnership and the Children and Young People's Partnership be deferred;
- (2) the appointments set out in the schedule attached at Appendix 2 to these minutes be confirmed.
- Reason for Decision:** To establish the bodies for the new Municipal Year.
242. **Voluntary Sector Funding – Motion Referred by Council on 26 April 2007:**  
Members considered a report of the Director of Financial and Business Strategy in response to the Motion on Voluntary Sector Funding which had been referred to Cabinet by Council on 26 April 2007.
- RESOLVED:** That the Motion referred by Council on 26 April 2007 in relation to voluntary sector funding be not adopted.
- Reason for Decision:** Due to the implications on the budget and the Council's challenging financial situation.
- (See also Minute 232 (ii)).
243. **Strategic Review of Communications:**  
The Cabinet received a report of the Director of People, Performance and Policy, which reported on the findings of a review of the Council's approach to communications.
- A representative of Westminster City Council, who had been commissioned to carry out the review, presented the findings, which were appended to the Director's report. It was noted that the Borough's communications performance was one of the weakest in London, and that turnover of senior staff, and insufficient capacity and investment, were contributory factors to the poor performance. The review identified key areas for improvement in order to restore the service's reputation.
- RESOLVED:** That officers submit the following to the July 2007 meeting of the Cabinet:-
- (1) a 2007/8 work programme for communications (including both internal and external communications) which clarifies the remit of the team;
- (2) proposals for increasing resources for the Corporate Communications Team by bringing together resources from across the Council;
- (3) a new structure for the Communications Team;
- (4) a new Corporate vision statement based on the refreshed Council vision and priorities;
- (5) a proposal to decide the frequency of 'Harrow People'.
- Reason for Decision:** To allow the Council to respond to the Strategic Review of Communications and increase the effectiveness of its communication activity.

244. **Key Decision - Play Strategy:**

The Director of Lifelong Learning and Cultural Services introduced the report, which set out the background to the development of Harrow's first Play Strategy.

The Strategy had been developed to meet the requirements for £456,000 of Big Lottery Funding to create, improve and develop play provisions within the Borough. It was noted that the allocation of funding was determined on the child population in the Borough and was spread over three years. A portfolio of projects, which had been compiled with guidance from the Children's Play Council and was non competitive, had been submitted. The results would be announced by July 2007.

**RESOLVED:** That the Play Strategy be approved.

**Reason for Decision:** The Strategy provided strategic direction for the development of play provision for children and young people in Harrow. It contributed to the delivery of four corporate priorities and to the achievement of targets in the Cultural Strategy and Children and Young People's Plan. It was also linked to the Sport, Recreation and Open Space Plan and Championing Harrow.

245. **Arts Culture Harrow – Report of the Challenge Panel:**

The Chairman of the Scrutiny Challenge Panel on Arts Culture Harrow (ACH) presented the Panel's report on the demise of ACH. Following ACH's liquidation in December 2006, the Challenge Panel had been set up to investigate the reasons behind its collapse. The Panel had investigated a number of issues, identified lessons to be learnt and made a number of recommendations.

**RESOLVED:** That the report be noted and referred to the Portfolio Holder for Community and Cultural Services to inform future arts service provision.

**Reason for Decision:** To consider reports produced by the Overview and Scrutiny Committee in accordance with the Council's Constitution and to inform future arts services provision.

246. **Key Decision - Consultation on Enterprising Harrow - Harrow's Draft First Economic Development Strategy:**

The Cabinet received a report of the Director of Planning Services, which set out an explanation of how the response to consultation had been used to revise the draft Economic Development Strategy.

Officers had actively sought opinions and engagement from internal and external partners with a view to boosting Harrow's economy and preventing Harrow from becoming a dormant borough.

The Portfolio Holder for Planning, Development and Enterprise commended the Strategy and agreed that it was the right time for Harrow to move forward and extend its economic development and vitality.

**RESOLVED:** That the Strategy be approved.

**Reason for Decision:** To provide an explanation of the findings from the consultation and how they had been used to revise the Strategy to move forward.

247. **Land at Harrow on the Hill Station:**

The Cabinet received a report which updated Members on the current situation and timescales for the development of Harrow College in accordance with the Learning and Skills Council (LSC) requirements. The matter had been considered previously by Cabinet on 4 October 2006, and the issues reported at that time remained relevant.

**RESOLVED:** That (1) the progress made with stakeholders and developers in bringing forward proposals for the development of land at Harrow on the Hill Station be noted;

(2) authority be delegated to the Portfolio Holder for Strategic Overview, Harrow Strategic Partnership, External Affairs and Property to agree site boundaries for the exchange of land between the Council and Harrow College;







(3) authority be delegated to the Portfolio Holder for Strategic Overview, Harrow Strategic Partnership, External Affairs and Property to agree the terms for the exchange of land on the basis of the principles set out in the report.

**Reasons for Decision:** To inform members of the current situation and to progress negotiations to meet the timescales for the development of Harrow College in accordance with LSC requirements.


(Note: The meeting, having commenced at 7.30 pm, closed at 8.31 pm).

(Signed) COUNCILLOR CHRIS MOTE  
Chairman

APPENDIX 1

STATUTORY PLAN/ STRATEGY 2007/8 (AND DEADLINE DATE)	OVERVIEW AND SCRUTINY COMMITTEE	CABINET MEETING	COUNCIL MEETING
1. BEST VALUE PERFORMANCE PLAN (30 JUNE 2007)	12 JUNE 2007	21 JUNE 2007	12 JULY 2007
2. LOCAL DEVELOPMENT FRAMEWORK	The Local Development Scheme which sets out a programme for the Local Development Framework is currently being revised. GOL have been advised of the situation. 		
3. LOCAL IMPLEMENTATION PLAN	Approved in 2006 to 2008/2009 		
4. CORPORATE PLAN	12 JUNE 2007	21 JUNE 2007	12 JULY 2007
5. CRIME AND DRUGS REDUCTION STRATEGY	Approved 2005 for a 3 year period to 31 March 2008  Initial scrutiny and ongoing scrutiny through the Safer and Stronger Communities Scrutiny Sub-Committee. The review has been built into the work programme of the Sub-Committee and this may need to change.  To be reviewed in 2008 to timetable to be confirmed in statutory guidance in 2007, from then on 6 month review and formal annual review of a three year rolling strategy.  It is possible that annual formal approval will be required.		
6. SUSTAINABLE COMMUNITY PLAN	Approved in 2004 as the Council's long-term vision 		
7. YOUTH JUSTICE PLAN	Approved until 2007 		
8. CHILDREN AND YOUNG PEOPLE PLAN	Approved in 2006 for a 3 year period 		



STATUTORY PLAN/ STRATEGY 2007/8 (AND DEADLINE DATE)	OVERVIEW AND SCRUTINY COMMITTEE	CABINET MEETING	COUNCIL MEETING
10. LICENSING AUTHORITY POLICY STATEMENT (FORMERLY EARLY YEARS' DEVELOPMENT PLAN)			
11. RIGHTS OF WAY IMPROVEMENT PLANS AND STRATEGIES 2007/08	<p style="text-align: center;">To be approved by Cabinet by November 2007</p> 		

APPENDIX 2**CABINET ADVISORY PANELS 2007/2008**

(Membership in order of political group nominations)

**Conservative****Labour****Liberal Democrat****(1) BUSINESS TRANSFORMATION PARTNERSHIP PANEL (5)****(3)****(2)****I.  
Members****David Ashton  
Narinder Singh Mudhar  
Paul Osborn (CH)****Navin Shah  
Bill Stephenson \*****II.  
Reserve  
Members**1. Barry Macleod-Cullinane  
2. Robert Benson  
3. Tom Weiss1. Thaya Idaikkadar  
2. Keith Ferry  
3. -

[Note: The Councillor representatives on the Partnership Board should be the same as the full-voting Members of the Business Transformation Partnership Panel.]

**(2) CORPORATE PARENTING PANEL (6)****(4)****(2)****I  
Members****Myra Michael  
Janet Mote (CH)  
Paul Osborn  
Eric Silver****Mrs Margaret Davine  
Mitzi Green****II.  
Reserve  
Members**1. Chris Mote  
2. Mrs Vina Mithani  
3. Julia Merison  
4. Mark Versallion1. B E Gate  
2. Raj Ray**(3) EDUCATION ADMISSIONS AND AWARDS PANEL (3)****(2)****(1)****I  
Members****Janet Cowan (CH)  
Joyce Nickolay****Mrinal Choudhury \*****II.  
Reserve  
Members**1. Manji Kara  
2. Mrs Vina Mithani  
3. Dinesh Solanki1. Asad Omar  
2. -  
3. -

**(4) GRANTS PANEL (10)****(6)****(4)****I.**  
**Members**

**Don Billson**  
**Ashok Kulkarni**  
**Mrs Myra Michael**  
**Joyce Nickolay (CH)**  
**Mrs Anjana Patel**  
**Stanley Sheinwald**

**Ms Nana Asante**  
**Asad Omar**  
**Mrs Rekha Shah \***  
**Mrs Sasi Suresh**

**II.**  
**Reserve**  
**Members**

1. Mrs Marilyn Ashton  
 2. Julia Merison  
 3. Narinder Singh Mudhar  
 4. Jeremy Zeid  
 5. Susan Hall  
 6. -

1. Nizam Ismail  
 2. David Gawn  
 3. Thaya Idaikkadar  
 4. Dhirajlal Lavingia

**(5) HARROW BUSINESS CONSULTATIVE PANEL (4)****(2)****(2)****I.**  
**Members**

**Susan Hall**  
**Manji Kara (CH)**

**Mrinal Choudhury \***  
**Keith Ferry**

**II.**  
**Reserve**  
**Members**

1. Yogesh Teli  
 2. Mrs Vina Mithani  
 3. Mrs Myra Michael

1. Thaya Idaikkadar  
 2. Mrs Sasi Suresh  
 3. -

**(6) LOCAL DEVELOPMENT FRAMEWORK PANEL (7)****(4)****(3)****I**  
**Members**

**Marilyn Ashton (CH)**  
**Robert Benson**  
**Manji Kara**  
**Joyce Nickolay**

**Keith Ferry**  
**Thaya Idaikkadar**  
**Navin Shah \***

**II.**  
**Reserve**  
**Members**

1. Narinder Singh Mudhar  
 2. G Chowdhury  
 3. Janet Cowan  
 4. Dinesh Solanki

1. Mano Dharmarajah  
 2. Jerry Miles  
 3. Raj Ray

**(7) PUBLICATIONS PANEL (6)****(4)** **(2)****I.**  
**Members****Mrs Lurline Champagnie**  
**Narinder Singh Mudhar**  
**Paul Osborn (CH)**  
**Tom Weiss****Keith Ferry**  
**Archie Foulds \*****II.**  
**Reserve**  
**Members**1. Richard Romain  
2. Tony Ferrari  
3. Anthony Seymour  
4. Don Billson1. Bill Stephenson  
2. David Perry  
3. -**(8) SUPPORTING PEOPLE PANEL (5)****(3)** **(2)****I.**  
**Members****Mrs Myra Michael**  
**Mrs Vina Mithani**  
**Eric Silver (CH)****Mrs Margaret Davine \***  
**David Gawn****II.**  
**Reserve**  
**Members**1. Narinder Singh Mudhar  
2. Jeremy Zeid  
3. Stanley Sheinwald1. Dhirajlal Lavingia  
2. Nizam Ismail  
3. -**(9) TOWN CENTRE AND MAJOR PROJECTS PANEL (6)****(4)** **(2)****I.**  
**Members****David Ashton**  
**Marilyn Ashton (CH)**  
**Susan Hall**  
**Chris Mote****Phillip O'Dell \***  
**Navin Shah****II.**  
**Reserve**  
**Members**1. Miss Christine Bednell  
2. Eric Silver  
3. Janet Mote1. Bill Stephenson  
2. Mrs Margaret Davine  
3. -

**(10) TRAFFIC PANEL (10)****(6)****(4)****I.**  
**Members**

**Mrs Camilla Bath**  
**Robert Benson**  
**Manji Kara**  
**John Nickolay (CH)**  
**Yogesh Teli**  
**Jeremy Zeid**

**Mrinal Choudhury**  
**Nizam Ismail**  
**Jerry Miles \***  
**David Perry**

**II.**  
**Reserve**  
**Members**

1. G Chowdhury  
 2. Ashok Kulkarni  
 3. Paul Osborn  
 4. Mrs Vina Mithani  
 5. -

1. Bob Currie  
 2. Graham Henson  
 3. Raj Ray  
 4. Keith Ferry

(CH)  
 (VC)  
 \*

= Chair

= Vice-Chair

Denotes Group Members on Panels for consultation on administrative matters.

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To note the membership of the following informal body.

**BUDGET REVIEW WORKING GROUP (6)****(4)****(2)****I.**  
**Members**

**David Ashton (CH)**  
**John Cowan**  
**Tony Ferrari**  
**Tom Weiss**

**Archie Foulds \***  
**Bill Stephenson**

**II.**  
**Reserve**  
**Members**

1. Jeremy Zeid  
 2. Stanley Sheinwald  
 3. Barry Macleod-Cullinane  
 4. Salim Miah

1. Thaya Idaikkadar  
 2. Mrinal Choudhury  
 3. -

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**CONSULTATIVE FORUMS****“ADVISORY” COMMITTEES ESTABLISHED UNDER SECTION 102(4) OF THE LOCAL GOVERNMENT ACT 1972, APPOINTED BY CABINET**

(Membership in order of political group nominations)

**Conservative****Labour****(1) EDUCATION CONSULTATIVE FORUM (7)****(4)****(3)****I.**  
**Members**

**Mrs Camilla Bath**  
**Miss Christine Bednell (CH)**  
**Manji Kara**  
**Janet Mote**

**B E Gate**  
**Raj Ray**  
**Bill Stephenson \***

**II.**  
**Reserve**  
**Members**

1. Julia Merison  
2. Mrs Vina Mithani  
3. Jean Lammiman  
4. Salim Miah

1. Keeki Thammaiah  
2. Nizam Ismail  
3. David Perry

(Representatives of the Teachers', Governors', Elected Parent Governor Representatives', Denominational Representatives' and Arts Culture Representatives' Constituencies)  
(Ms.J.Lang (Teacher Representative) (VC))

**(2) EMPLOYEES' CONSULTATIVE FORUM (7)****Council Representatives****(4)****(3)****I.**  
**Members**

**David Ashton**  
**Mrs Camilla Bath (CH)**  
**Chris Mote**  
**Paul Osborn**

**Bob Currie**  
**Graham Henson**  
**Navin Shah \***

**II.**  
**Reserve**  
**Members**

1. Joyce Nickolay  
2. Don Billson  
3. Julia Merison  
4. Tony Ferrari

1. B E Gate  
2. Keith Ferry  
3. Mrs Sasi Suresh

[Note: In accordance with the Forum's Terms of Reference, the Council membership should include the Leader and/or Deputy Leader, Portfolio Holder with responsibility for human resources].

**Employee Representatives**

Six UNISON Representatives

Lynne Ahmad, Kerry Bubenzer, Mary Cawley, Steve Compton, G Martin, (Vacancy)

One GMB Representative:

Sanjay Karia

Three HTCC Representatives

(To be advised)

(Note: The Chair of the Employees' Committee shall be a Council side representative in 2007/2008, and the Vice-Chair is to be appointed by the Employees' side. These appointments shall thereafter alternate in succeeding years) (Councillor Camilla Bath (Council Representative) appointed VC 2007/08).

**(3) TENANTS' AND LEASEHOLDERS' CONSULTATIVE FORUM (4)**

	<b>(2)</b>	<b>(2)</b>
<b><u>I.</u></b> <b><u>Members</u></b>	<b>Mrs Camilla Bath (CH)</b> <b>Don Billson</b>	<b>Bob Currie *</b> <b>Phillip O'Dell</b>
<b><u>II.</u></b> <b><u>Reserve</u></b> <b><u>Members</u></b>	1. Tom Weiss 2. Robert Benson 3. Mrs Kinnear	1. David Gawn 2. B E Gate 3. -

**"ADVISORY" COMMITTEE ESTABLISHED UNDER SECTION 85A OF THE SCHOOLS STANDARDS FRAMEWORK ACT 1998****HARROW ADMISSIONS FORUM (3)**

<b><u>Conservative</u></b>	<b><u>Labour</u></b>
<b>(2)</b>	<b>(1)</b>
<b>Janet Cowan (CH)</b> <b>Dinesh Solanki</b>	<b>Bill Stephenson *</b>

**Other Representatives**

Community Schools (Governor)	-	Vacancy
Community Schools (Primary)	-	Sue Jones
Community Schools (Secondary)	-	Allan Jones
Jewish School	-	Mrs D Palman
Roman Catholic School	-	Mike Murphy
Church of England School	-	Mrs S Hinton
Church of England Diocese	-	Kris Uttley
Catholic Schools Diocese	-	Mr Billiet
Primary Elected Parent Governor Representative	-	Mrs D Speel
Secondary Elected Parent Governor Representative	-	Mr R Chauhan
Harrow Council for Racial Equality	-	Prem Pawar
Early Years Development Partnership	-	Helena Tucker
Children's Services Representative	-	(Vacancy)

(CH)  
(VC)  
\*

= Chairman  
= Vice-Chairman  
Denotes Group Members on Panels for consultation on administrative matters.

**REPRESENTATION ON OTHER SOCIAL SERVICES EXECUTIVE BODIES FOR THE MUNICIPAL YEAR 2007/08**

**BODY**

**Nominee**

Adoption Panel

Margaret Davine

Fostering Panel

Margaret Davine

[Note: In relation to the Adoption Panel, the statutory guidance states that 'where possible, the Local Authority should appoint an elected member from the corporate parenting group or a member with responsibility for children's services.']

**REPRESENTATION ON HOMES LIMITED (FORMERLY WARDEN HOUSING COMMITTEE AND RAYNERS LANE ESTATE COMMITTEE) FOR THE MUNICIPAL YEAR 2007/08**

**BODY**

**Nominees**

Homes Limited  
(formerly Warden Housing Committee and Rayners Lane Estate Committee)

1. Currie
2. Henson

[Note: The nominees are local Roxbourne Ward Councillors]

**REPRESENTATION RE – PRIMARY CARE TRUST JOINT WORKING BODIES FOR THE MUNICIPAL YEAR 2007/08**

**BODY**

**Appointment**

Health and Social Integration Board

To be confirmed

Adult Health and Social Care Partnership

To be confirmed

Children and Young People's Partnership

To be confirmed

[Note: There are two appointments for each body]



**CABINET SUPPORT MEMBERS 2007/08**

<b><u>Cabinet Member</u></b>	<b><u>Support Members</u></b>	<b><u>Remit of Support Member</u></b>
Councillor Chris Mote	Councillor Richard Romain Councillor John Cowan	Property External Affairs
Councillor David Ashton	Councillor John Cowan Councillor Tom Weiss	Audit ITC & e-Government
Councillor Marilyn Ashton	Councillor Joyce Nickolay	Planning
Councillor Mrs Camilla Bath	Councillor Golam Chowdhury	Diversity
Councillor Miss Christine Bednell		
Councillor Susan Hall	Councillor John Nickolay	Transport
Councillor Janet Mote	Councillor Salim Miah	Youth
Councillor Paul Osborn	Councillor Narinder Mudhar Singh	Business Transformation
Councillor Mrs Anjana Patel	Councillor Salim Miah	Olympics 2012
Councillor Eric Silver	Councillor Tony Ferrari	

**APPOINTMENTS TO THE BTP PARTNERSHIP BOARD 2007/08**

**I.**  
**Members**

**David Ashton**  
**Narinder Singh Mudhar**  
**Paul Osborn (CH)**

**Navin Shah**  
**Bill Stephenson \***

**II.**  
**Reserve**  
**Members**

1. Barry Macleod-Cullinane  
2. Robert Benson  
3. Tom Weiss

1. Thaya Idaikkadar  
2. Keith Ferry  
3. -

CABINET  
ADVISORY  
PANELS



**EDUCATION ADMISSIONS AND AWARDS  
ADVISORY PANEL**
**2 MAY 2007**

Chairman: \* Councillor Mrs Janet Cowan

Councillors: \* Mrinal Choudhury \* Joyce Nickolay

Advisers: † Mr D A Jones  
(Vacancy)

\* Denotes Member present  
† Denotes apologies received

**PART I - RECOMMENDATIONS**
**RECOMMENDATION 1 - Admissions to County Schools**

On 2 May 2007, there were 2 children for whom admissions staff could make no reasonable offer of a school place. The Education Admissions and Awards Advisory Panel was requested to authorise the admission of these pupils to a school, where no place existed in the relevant year group.

**Resolved to RECOMMEND:**

That an offer of admission to a school be made as follows:

<u>Reference</u>	<u>Year Group</u>	<u>Admitting School</u>
H129	10	Bentley Wood
P1	5	Kenmore Park

[Notes: (i) An additional case was added to the agenda; this became P1;

(ii) case H128 was withdrawn from the agenda as an offer of a place had already been made].

**PART II - MINUTES**
**136. Attendance by Reserve Members:**

**RESOLVED:** To note that there were no Reserve Members in attendance at this meeting.

**137. Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interests made by Members in relation to the business transacted at this meeting.

**138. Arrangement of Agenda:**

**RESOLVED:** That (1) in accordance with the Local Government (Access to Information) Act 1985, the following agenda item be admitted late to the agenda by virtue of the special circumstances and grounds for urgency detailed below:-

<u>Agenda item</u>	<u>Special Circumstances/Grounds for Urgency</u>
8. (a) Admissions to County Schools	The application detailed in this report was received after the main agenda was printed and circulated. Members were asked to consider this application, in order to allocate an appropriate place to the applicant.

(2) the items appearing in Part II of the agenda be considered with the Press and Public excluded on the grounds indicated below:

<u>Item</u>	<u>Reason</u>
8. Admissions to County Schools	These items were considered to contain exempt information as defined in Paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972 (as amended), in that they contained
8. (a) Admissions to County	

Schools

information relating to any individual.

139. **Minutes:**

**RESOLVED:** That the minutes of the meetings held on 9 and 23 January, 6 February, 6 March and 18 April 2007 be deferred until printed in the Council Bound Minute Volume.

140. **Public Questions:**

**RESOLVED:** To note that no public questions were received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 16 (Part 4E of the Constitution).

141. **Petitions:**

**RESOLVED:** To note that no petitions were received at this meeting under the provisions of the Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).

142. **Deputations:**

**RESOLVED:** To note that no deputations were received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).

143. **Admissions to County Schools:**  
(See Recommendation 1).

(Note: The meeting having commenced at 3.05 pm, closed at 3.11 pm)

(Signed) COUNCILLOR JANET COWAN  
Chairman

**EDUCATION ADMISSIONS AND AWARDS  
ADVISORY PANEL****16 MAY 2007**

Chairman: \* Councillor Mrs Janet Cowan

Councillors: \* Mrinal Choudhury \* Joyce Nickolay

Advisers: † Mr D A Jones  
(Vacancy)

\* Denotes Member present  
† Denotes apologies received

**PART I - RECOMMENDATIONS****RECOMMENDATION 1 - Admissions to County Schools**

On 16 May 2007, there were 2 children for whom admissions staff could make no reasonable offer of a school place. The Education Admissions and Awards Advisory Panel was requested to authorise the admission of these pupils to a school, where no place existed in the relevant year group.

**Resolved to RECOMMEND:**

That an offer of admission to a school be made as follows:

<u>Reference</u>	<u>Year Group</u>	<u>Admitting School</u>
H132	10	Nower Hill
H133	10	Rooks Heath

[Note: Due to incorrect numbering, case numbers H130 and H131 do not exist].

**PART II - MINUTES**144. **Appointment of Chairman:**

**RESOLVED:** To note the appointment at the meeting of Cabinet on 15 May 2007 of Councillor Mrs Janet Cowan as Chairman of the Panel for the Municipal Year 2007/08.

145. **Attendance by Reserve Members:**

**RESOLVED:** To note that there were no Reserve Members in attendance at this meeting.

146. **Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interests made by Members in relation to the business transacted at this meeting.

147. **Arrangement of Agenda:**

**RESOLVED:** That (1) in accordance with the Local Government (Access to Information) Act 1985, the following items be admitted late to the agenda by virtue of the special circumstances and grounds for urgency detailed below:-

<u>Agenda item</u>	<u>Special Circumstances/Grounds for Urgency</u>
10. (a) Admissions to County Schools	The application detailed in this report was received after the main agenda was printed and circulated. Members were asked to consider this application, in order to allocate an appropriate place to the applicant.

(2) the items appearing in Part II of the agenda be considered with the Press and Public excluded on the grounds indicated below:

<u>Item</u>	<u>Reason</u>
10. Admissions to County Schools	These items were considered to contain exempt information as defined in Paragraph

10 (a) Admissions to County Schools 1 of Part I of Schedule 12A of the Local Government Act 1972 (as amended), in that they contained information relating to any individual.

148. **Appointment of Vice-Chairman:**

**RESOLVED:** To appoint Councillor Mrinal Choudhury as Vice-Chairman of the Education Admissions and Awards Advisory Panel for the 2007/2008 Municipal Year.

149. **Minutes:**

**RESOLVED:** That (1) the minutes of the meetings held on 9 and 23 January 2007 be taken as read and signed as correct records;

(2) the minutes of the meetings held on 6 February, 6 March, 18 April and 2 May be deferred until printed in the Council Bound Minute Volume.

150. **Public Questions:**

**RESOLVED:** To note that no public questions were received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 16 (Part 4E of the Constitution).

151. **Petitions:**

**RESOLVED:** To note that no petitions were received at this meeting under the provisions of the Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).

152. **Deputations:**

**RESOLVED:** To note that no deputations were received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).

153. **Admissions to County Schools:**

(See Recommendation 1).

(Note: The meeting having commenced at 3.00 pm, closed at 3.05 pm)

(Signed) COUNCILLOR JANET COWAN  
Chairman



**EDUCATION ADMISSIONS AND AWARDS  
ADVISORY PANEL****30 MAY 2007**

Chairman: \* Councillor Mrs Janet Cowan

Councillors: \* Mrinal Choudhury Joyce Nickolay

Advisers: † Mr D A Jones  
(Vacancy)

\* Denotes Member present  
† Denotes apologies received

**PART I - RECOMMENDATIONS****RECOMMENDATION 1 - Admissions to County Schools**

On 30 May 2007, there were 5 children for whom admissions staff could make no reasonable offer of a school place. The Education Admissions and Awards Advisory Panel was requested to authorise the admission of these pupils to a school, where no place existed in the relevant year group.

**Resolved to RECOMMEND:**

That an offer of admission to a school be made as follows:

<u>Reference</u>	<u>Year Group</u>	<u>Admitting School</u>
H134	10	Bentley Wood
H136	10	Harrow
H137	10	Canons
H138	10	Canons
H139	10	Park

[Notes: (i) Case H134 was incorrectly numbered on the agenda as H133;

(ii) case H135 was withdrawn from the agenda;

(iii) an additional case was added to the agenda after case H138; this became case H139].

**PART II - MINUTES**154. **Attendance by Reserve Members:**

**RESOLVED:** To note that there were no Reserve Members in attendance at this meeting.

155. **Declarations of Interest:**

**RESOLVED:** To note that there were no declarations of interests made by Members in relation to the business transacted at this meeting.

156. **Arrangement of Agenda:**

**RESOLVED:** That (1) in accordance with the Local Government (Access to Information) Act 1985, the following item be admitted to the meeting by virtue of the special circumstances and grounds for urgency stated below:

<u>Item</u>	<u>Special Circumstances / Grounds for Urgency</u>
8.(a) Admissions to County Schools	The applications detailed in this report were received after the main agenda was printed and circulated. Members were asked to consider this report, in order to allocate an appropriate place to the applicants.

(2) all items be considered with the press and public present with the exception of the following item for the reasons set out below:

- 
- | <u>Item</u>                        | <u>Reason</u>   |
|------------------------------------|---|
| 8. Admissions to County Schools    | These items were considered to contain exempt information under paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972 (as amended), in that they contained information relating to any individual. |
| 8 (a) Admissions to County Schools |   |
157. **Minutes:**  
**RESOLVED:** That the minutes of the meetings held on 6 February, 6 March, 18 April, 2 May and 16 May 2007 be deferred until printed in the Council Bound Minute Volume.
158. **Public Questions:**  
**RESOLVED:** To note that no public questions were received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 16 (Part 4E of the Constitution).
159. **Petitions:**  
**RESOLVED:** To note that no petitions were received at this meeting under the provisions of the Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).
160. **Deputations:**  
**RESOLVED:** To note that no deputations were received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).
161. **Admissions to County Schools:**  
(See Recommendation 1).  
  
(Note: The meeting having commenced at 3.00 pm, closed at 3.15 pm)

(Signed) COUNCILLOR JANET COWAN  
Chairman

CONSULTATIVE  
FORUMS



**TENANTS' AND LEASEHOLDERS'  
CONSULTATIVE FORUM (SPECIAL)****31 MAY 2007**

Chairman: \* Councillor Mrs Camilla Bath

Councillors: \* Don Billson  
\* Bob Currie

\* Phillip O'Dell

\* Denotes Member present

**Tenants and Leaseholders Representatives**

Representatives from the following Associations were in attendance:

Antoney's Close Tenants' and Residents' Association  
Brookside Close Tenants' and Residents' Association  
Cottesmore Tenants' and Residents' Association  
Eastcote Lane Tenants' and Residents' Association  
Weald Tenants' and Residents' Association

In total 11 Tenants/Representatives attended.

**PART I - RECOMMENDATIONS - NIL****PART II - MINUTES**64. **Appointment of Chairman:****RESOLVED:** To note the appointment at the Cabinet meeting held on 15 May 2007 of Councillor Mrs Camilla Bath as Chairman of the Tenants' and Leaseholders' Consultative Forum for the Municipal Year 2007/08.65. **Attendance by Reserve Members:****RESOLVED:** To note that there were no Reserve Members in attendance at this meeting.66. **Declarations of Interest:****RESOLVED:** To note that the following interests were declared:

<u>Member</u>	<u>Nature of Interest</u>
Councillor Bob Currie	Councillor Bob Currie declared a personal interest in that the following Housing Estates were in his ward: Eastcote Lane, Alexandra Avenue and Brookside Close.

67. **Arrangement of Agenda:****RESOLVED:** That all items be considered with the press and public present.68. **Appointment of Vice-Chairman:****RESOLVED:** That Councillor Bob Currie be appointed Vice-Chairman of the Tenants' and Leaseholders' Consultative Forum for the Municipal Year 2007/08.69. **Minutes:****RESOLVED:** That the minutes of the meeting held on 26 March 2007 be deferred until the next ordinary meeting of the Forum.70. **Deputations:****RESOLVED:** To note that no deputations were received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).

71. **Housing Strategy:**

The Forum received a presentation by the Head of Housing. The presentation was given in order to update residents following a conference on Housing Strategy held on 16 May 2007. An officer confirmed that a range of stakeholders had attended the Conference. The presentation of the Head of Housing addressed the following issues:

- What is a Housing Strategy?
- Details of the Harrow Housing Strategy Conference 2007
- Housing Core Objectives
- Feedback on objectives - Increase housing supply
- Needs and aspirations of vulnerable people
- Improving neighbourhoods and quality of life
- Homelessness, high demand and Temporary Accommodation (TA)
- Better use of resources and to deliver quality services
- HRA Business Plan

During the presentation, a Member commented that more provision was needed for parking spaces as the Council was currently constrained by the Mayor of London. The Member commented that, from her observations, there were many more parking spaces on older estates than on newer estates.

In response to questions from Members and residents, officers advised that:

- the issue of repairs was addressed in the Housing Strategy;
- the HRA business plan encompassed repairs and it was accepted that the issue of repairs needed to be addressed;
- it had never been the intention to exclude residents who had bought their property but lived on a Council estate;
- officers would speak with residents outside of the meeting in relation to the needs of disabled people concerning housing.

Following the presentation, residents, officers and Members formed small groups to discuss the following questions:

1. Do the five strategic objectives sum up the main housing issues we should be focusing on over the next five years? If not, what objectives should we include?
2. Looking at the HRA Business Plan priorities do they represent your priorities for the housing service?
3. In your opinion what are the two most important housing issues facing Harrow?
4. How would you like to see these issues tackled?
5. What progress would you like to see over the next five years?

After discussing these questions in groups, residents and officers fed back the salient points from the discussion. The issues identified as priorities included the following areas:

- Increased provision for housing and social services
- Improved links with education
- More efficient use of resources
- Improved provision for Youth Clubs on estates
- Increased affordable housing

- A need to address the issue of homelessness
- Increased support for single-parent families
- Increased help for the elderly
- Improved management of inappropriate behaviour
- A need to address the issue of under-occupiers
- Increased resident satisfaction with the environment was required
- Some older people did not understand how the Locata scheme works
- Residents needed to be more aware of who their Housing Officer was
- The need for a people-centred strategy
- The repairs service needed to be improved

Following feedback from the groups, it was advised that consultation on the Housing Strategy would continue until the strategy went to Cabinet for approval in July. A newsletter was to be sent to all tenants, leaseholders and freeholders. In response to a question by a Member, an officer confirmed that the Housing Service was working on a database to record those Council houses that had adaptations for disabled people.

**RESOLVED:** That the above be noted.

(Note: The meeting having commenced at 7.40 pm, closed at 9.17 pm)

(Signed) COUNCILLOR CAMILLA BATH  
Chairman







